

3 December 2012

Dear Councillor

## **COUNCIL MEETING**

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday, 11 December 2012 at 7.45pm, or at the conclusion of the public speaking session whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

***Commencing at 7.30pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.***

## **A G E N D A PART I**

- 1 Apologies for absence and declarations of interest.
- 2 To receive and approve the Minutes of the meeting held on 2 October 2012 (page 5).
- 3 Business arising.
- 4 Chairman's announcements.
- 5 Matters of report from the Leader and members of the executive:
  - (i) Report from Councillor Chambers – Finance and Administration (page 15)
  - (ii) Report from Councillor Walters – Community Safety (page 16)No other reports have been submitted.
- 6 Members' questions to the Leader, members of the executive and chairmen of committees (up to 15 minutes).

- 7 Matters received from the executive (standing item):
- (i) Recommendation from Cabinet on 20 November (Minute CA63) on final scheme proposals relating to Local Council Tax Support (page 19).
- 8 Matters received about joint arrangements and external organisations (standing item).  
No items have been referred for consideration at this meeting.
- 9 Matters received from committees and working groups (standing item):
- i) Recommendation from the Licensing and Environmental Health Committee on 24 October 2012 (Minute LIC17) to approve a revised Statement of Licensing Policy as set out in the attached report submitted to that meeting (page 86).
- 10 To consider the following changes to the Constitution (page 89):
- (i) Amendments to the Access to Information and Executive Procedure Rules in part 4 of the Constitution adjourned under Procedure Rule 20.2 from the meeting on 2 October (refer to attached appendix setting out proposed revisions to these Procedure Rules) (page 92).
  - (ii) The adoption of revised Codes and Protocols in part 5 of the Constitution adjourned under Procedure Rule 20.2 (refer to the attached report to the Standards Committee on 1 October 2012 setting out proposed revisions to the Codes of Practise: Probity in Planning and Probity in Licensing, and to the Code of Conduct) (page 109).
- 11 To consider the following motion proposed by Councillor I Evans and seconded by Councillor J Loughlin:
- “This Council notes that the report of the Commission on Funding of Care and Support chaired by Andrew Dilnot was sent to the Chancellor of the Exchequer and the then Secretary of State for Health on 4<sup>th</sup> July 2010. The report recommended, inter alia:
- a) That a cap should be set on an individual’s contributions, and
  - b) That the upper threshold for means-testing should be raised

This Council calls upon Her Majesty’s Government to:

- i. Bring forward legislation to implement these two proposals without any further delay and
- ii. Ensure that the necessary funding provided to all local authorities is based upon the demographics of the eligible population rather than an arbitrary formula.

The Council calls on the Chief Executive to write to the Secretary of State for Health outlining these concerns.”

- 12 To consider the following motion proposed by Councillor J Cheetham and seconded by Councillor L Wells:

“This Council notes the Government’s intention to extend permitted development rights for householder extension applications as announced by the Secretary of State on 6 September 2012.

This Council believes that this change is unnecessary and dilutes the democratic control of sustainable and suitable development in our local area.

This Council states that democratically elected and accountable councillors are best placed to make the right decisions on development and evidence shows that councils across the country have a demonstrable record of achieving the correct balance between promoting sustainable and suitable development while having proper regard to residents’ objections.

This Council resolves to write to the Planning Minister and Sir Alan Haselhurst MP to highlight our concerns on this issue and also to propose that the Government uses the Growth and Infrastructure Bill to give councils the powers to set out permitted development rights locally, thereby allowing local policies to boost small scale development or facilitate change of use to stimulate growth in a way that caters to local needs and is accountable to local people.”

- 13 Any other items which the Chairman considers to be urgent.

To: All members of the Council.

Lead Officer: John Mitchell (01799 510400)

Democratic Services Officer: Peter Snow (01799 510430)

## **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk).

Members of the public and representatives of parish and town councils are now permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden.

A different scheme is applicable to meetings of the Planning Committee and you should refer to the relevant information for further details.

Please note that meetings of working groups and task groups are not held in public and the access to information rules do not apply to these meetings.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Dobson 01799 510433, or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

## **FACILITIES FOR PEOPLE WITH DISABILITIES**

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email [psnow@uttlesford.gov.uk](mailto:psnow@uttlesford.gov.uk) as soon as possible prior to the meeting.

## **FIRE/EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so.