



# Uttlesford District Council

Chief Executive: John Mitchell

## Cabinet

**Date:** Thursday, 19 March 2015  
**Time:** 19:00  
**Venue:** Council Chamber  
**Address:** Council Offices, London Road, Saffron Walden, CB11 4ER

**Members:** Councillors H Rolfe (Leader and Chairman), S Barker, R Chambers, J Cheetham, V Ranger, J Redfern and A Walters

**Other attendees:** Councillors S Harris, E Oliver, J Rich, J Salmon, L Wells (designated deputies), Councillors A Dean, R Lemon, K Mackman (Opposition Group Leaders), Councillor E Godwin (Chairman of Scrutiny Committee) and Councillor S Howell (Chairman of Performance and Audit Committee)

### Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days' prior notice.

## AGENDA PART 1

### Open to Public and Press

- 1 Apologies for absence and declarations of interest.**  
To receive any apologies and declarations of interest
- 2 Minutes of previous meeting** 5 - 16  
To consider the minutes of the meeting held on 17 February 2015
- 3 Matters arising.**  
To consider matters arising from the minutes

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| <b>4</b>  | <b>Questions or statements from non executive members of the council</b><br>To receive questions or statements from non-executive members on matters included on the agenda   |           |
| <b>5</b>  | <b>Matters referred to the Executive (standing item)</b><br>To consider matters referred to the Executive in accordance with the provisions of the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules |           |
| <b>6</b>  | <b>Reports from Performance and Audit and Scrutiny Committees (standing item)</b><br>To consider any reports from Performance and Audit and Scrutiny Committee  |           |
| <b>7</b>  | <b>Petition - Lower Street Car Park Stansted</b><br>To receive a petition in relation to commuter parking at Lower Street Car Park, Stansted  | 17 - 18   |
| <b>8</b>  | <b>Asset Management Plan</b><br>To consider and approve the Asset Management Plan   | 19 - 104  |
| <b>9</b>  | <b>Pay Policy 2015-16</b><br>To approval the Pay Policy for recommendation to Full Council  | 105 - 122 |
| <b>10</b> | <b>Discretionary Rate Relief Policy</b><br>To approve the amendments to the Discretionary Rate Relief Policy  | 123 - 130 |
| <b>11</b> | <b>Local Council Tax Support Scheme</b><br>To approve the amendments to the Local Council Tax Support Scheme  | 131 - 276 |
| <b>12</b> | <b>Rent and Service Charge setting policy</b><br>To agree the Rent and Service Charge policy  | 277 - 298 |
| <b>13</b> | <b>New Homes Bonus Members' spend update</b><br>To note the spend on the Members' New Homes Bonus Scheme  | 299 - 306 |

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| <b>14</b> | <b>Strategic Initiatives Fund</b><br>To agree three proposals for use of the Strategic Initiatives Fund                                | 307 - 308 |
| <b>15</b> | <b>Climate Change Local Commitment</b><br>To agree to sign up to the Climate Local Commitment and endorse the Strategy and Action Plan | 309 - 328 |
| <b>16</b> | <b>Stansted Community Pot</b><br>To agree to the allocation of funds from the S106 Stansted Community Pot                              | 329 - 332 |
| <b>17</b> | <b>Meeting Broadcasting</b><br>To agree to the future use of meetings broadcasting   | 333 - 336 |
| <b>18</b> | <b>Chairman's urgent items</b><br><br>To consider any items that the Chairman considers to be urgent                                   |           |

## **PART 2**

### **Exclusion of the Public and Press**

Consideration of an item containing exempt information within the meaning of para 3 of schedule 12A of the Local Government Act 1972

- 19**    **Material Recovery Facility contract**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

## **MEETINGS AND THE PUBLIC**

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Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

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#### **For information about this meeting please contact Democratic Services**

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#### **General Enquiries**

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