

21 August 2001

Dear Councillor

**SPECIAL COUNCIL MEETING**

A special meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 28 August 2001 at 7.30pm.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**A G E N D A  
P A R T I**

- 1 Apologies for absence.
- 2 To approve Council's new constitution (to follow).
- 3 Minutes of the Stansted Airport Referendum Group meeting held on 25 July 2001.
- 4 To consider the establishment of an appointment panel for Head of Legal Services replacement.
- 5 Notices of Motion.

**(i) Chelmsford's application for City Status**

To consider the following notice of motion proposed by Councillor Robert Chambers.

"The Council supports Chelmsford's application to be awarded city status in 2002".

**(ii) BAA's planning application**

To consider the following notice of motion proposed by Councillor Alan Dean and seconded by Councillor Richard Smith.

“This Council requests the Resources and Environment Scrutiny Committee to investigate, and make recommendations to Council, how the Council can ensure that the general public and interested organisations are provided with information that is balanced and diverse on BAA's planning application for the expansion of Stansted Airport, so that any person or organisation wishing to make representations to the Council or participate in any referendum is fully aware of all possible implications of an expansion of the airport beyond present limits”.

6 Any other items which the Chairman considers to be urgent.

To:- All Members of the Council

Lead Officer Elizabeth Forbes  
Committee Officer: Mick Purkiss

**MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee and Sub-Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Policy and Resources, Planning and Development and Community Services Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433 or Maggie Cox on 01799 510434 or by fax on 01799 510550.