

9 October 2001

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 16 October 2001 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ELIZABETH FORBES

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice

A G E N D A P A R T I

- 1 Apologies for absence and declarations of interest.
- 2 To receive the Minutes of the meeting of the Council held on 2 July 2001 and of the Special Council meeting held on 28 August 2001 (minutes and report attached).
- 3 Business arising (report attached).
- 4 Chairman's communications.
- 5 Local Strategic Partnership (report attached).
- 6 Matters arising from Committees:
 - (i) Health and Housing Committee – Housing Strategy (Minute HH3 attached)
 - (ii) Resources Committee – Policy Priorities and Budget 2002/03 and Budget Strategy 2002/03 (Minutes RE5 and RE6 attached)

(Members are asked to bring to the meeting copies of the appropriate Resources Committee report)

- 7 To consider interim arrangements for the appointment of a Monitoring Officer following the resignation of the Head of Legal Services.
- 8 To consider appointing a Member to replace Councillor A R Row as the Council's representative on Saffron Walden Homeless Action Steering Group (Winter Comfort).
- 9 To consider questions (if any) under Standing Order 8.2.
- 10 Any other items which the Chairman considers to be urgent.

To: All Members of the Council

Lead Officer: Elizabeth Forbes
Committee Officer: Mick Purkiss

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee and Sub-Committee meetings and listen to the debate.

You also have the opportunity to ask questions or make statements before meetings of the Council and the Policy and Resources, Planning and Development and Community Services Committees. This 'question time' takes place at 7.30pm prior to the normal business of the meeting. You must give at least 2 working days notice if you intend to speak. Also, it would be helpful if you could let us know what the questions are, so that we can investigate the issue for you, if possible.

The agenda is split into 2 parts. Most of the business is dealt within Part I which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Laurel Crowe on 01799 510433 or Maggie Cox on 01799 510434 or by fax on 01799 510550.