

7 June 2002

Dear Councillor

EXTRAORDINARY COUNCIL MEETING

An extraordinary meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Monday, 17 June 2002 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ELIZABETH FORBES

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 To consider a report on Office Accommodation (to follow).
- 3 Any other items which the Chairman considers to be urgent.

To:- All Members of the Council

Lead Officer: Elizabeth Forbes
Committee Officer: Mick Purkiss