

7 April 2003

Dear Councillor

## **COUNCIL MEETING**

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 15 April 2003 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ELIZABETH FORBES

Chief Executive

**Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.**

## **A G E N D A**

### **PART I**

- 1 Apologies for absence and declarations of interest.
- 2 To receive the Minutes of the meeting held on 11 February 2003.
- 3 Business arising.
- 4 Chairman's communications.
- 5 Leader's communications.
- 6 Matters arising from Committees.

(i) Resources Committee 20 March 2003

- Minute RE77 (page 1055) - Capital Programme 2003/04
- Minute RE80 (page 1056) - Approval of Code of Corporate Governance
- Minute RE87 (page 1059) - Dunmow Office letting.

(ii) Scrutiny Committee 2 – 3 April 2003-

- Matters arising from the meeting of the Environment and Transport Committee – Car Boot Sales on the Saffron Walden Common Car Park
- Code of Corporate Governance

- 7 Fifth general review of Parliamentary Constituency boundaries (attached).
- 8 Appointment of Monitoring officer (oral report).
- 9 Member/Officer protocol (attached).
- 10 Report of Constitution Task Group (to follow).
- 11 To consider questions (if any) under Council Procedure Rule 8.2.
- 12 Any other items which the Chairman considers to be urgent.

To: All Members of the Council

Lead Officer: Elizabeth Forbes  
Committee Officer: Catharine Roberts