

11 October 2004

Dear Councillor

## **COUNCIL MEETING**

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 19 October 2004 at 7.45, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.**

## **A G E N D A P A R T I**

- 1 Members question and answer session (up to 15 minutes).
- 2 Apologies for absence and declarations of interest.
- 3 To receive the Minutes of the meeting held on 20 July 2004 (attached).
- 4 Business arising.
- 5 Chairman's communications.
- 6 Leader's communications.
- 7 Strategic Development Advisory Group.
- 8 The Benefits of Performance Measuring.
- 9 Appointments to committees etc.
- 10 Revised Committee Timetable for Development Control Committee Meetings.
- 11 Notices of Motion:

- (i) To consider the following Notice of Motion proposed by Councillor S Flack.

In view of the recent implementation of Decriminalised Parking Enforcement in Uttlesford and Stansted Airport's stated aim to tackle Fly Parking; this Council resolves to introduce time limited parking restrictions in Takeley and other residential areas affected by Airport Fly Parking and further to use Section 106 money from Stansted Airport to fund a Decriminalisation Parking Officer to enforce such parking restrictions.

- (ii) To consider the following Notice of Motion proposed by Councillor A J Ketteridge.

That this Council rejects and removes objective Pl.3 of the Quality of Life Plan which states "by April 2005 – reduce the number of items collected to four and charge £20.00 per collection. By March 2006 to increase the charge to £25.00 per collection". This objective does nothing to improve the "Quality of Life" but will merely encourage fly tipping.

- 12 To consider questions (if any) under Council Procedure Rule 8.2.  
13 Any other items which the Chairman considers to be urgent.

## **PART II**

(Para 1 of Schedule 12A of the Local Government Act 1972)

- 14 Joint Report of the S.151 Officer and the Monitoring Officer.

To: All Members of the Council.

Lead Officer: Alasdair Bovaird  
Committee Officer: Mick Purkiss

### **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk).

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each

report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510431 or by fax on 01799 510550.

### **FACILITIES FOR PEOPLE WITH DISABILITIES**

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email [mpurkiss@uttelford.gov.uk](mailto:mpurkiss@uttelford.gov.uk) as soon as possible prior to the meeting.

### **FIRE/EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.