

12 April 2006

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 25 April 2006 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A P A R T I

- 1 Report of the Independent Remuneration Panel on Members' Allowances.
- 2 Members' question and answer session (up to 15 minutes).
- 3 Apologies for absence and declarations of interest.
- 4 Appointment of Vice-Chairman 2005/06.
- 5 Nominations for Chairman and Vice-Chairman 2006/07.
- 6 To receive Minutes of the meeting held on 16 February and the Extraordinary meeting held on 21 March 2006 (attached).
- 7 Business arising.
- 8 Chairman's communications.
- 9 Leader's communications.
- 10 Matters arising from Committees
 - (i) Constitution Task Group – 23 January 2006 – Review of the Constitution

- (ii) Community Committee – 16 March 2006 – Designated Public Places Order (Minute attached).
- (iii) Review and Petitions – 5 April 2006 – Climate Change (Minute attached).

- 11 Corporate Plan.
- 12 Procurement.
- 13 Timetable of Meetings 2006/07.
- 14 Greater Cambridge Partnership.
- 15 Designated Public Places Order.
- 16 Charitable Status for the Museum.
- 17 Members' Workshops – Future Arrangements (attached).
- 18 Notice of Motion

To consider the following Notice of Motion proposed by Councillor A Dean and seconded by Councillors E J Godwin and J F Cheetham.

“Council resolves to build upon the broad principles contained in its statements in December 2005 and March 2006 respectively on the expansion of Stansted Airport on one runway and on a second runway.

It resolves to do so by developing a more detailed policy framework containing parameters that expand on the aforementioned principles. The parameters within this framework are required for use in determining the council's opinion on future airport proposals.

The framework is required to address noise, local air quality, emissions and climate change, surface access, visual factors of landscape and light pollution, water supply.

To inform this framework officers are instructed immediately to commission technical work from experts that will include current best practice and technical future feasibility to achieve minimum environmental impact and to maximise sustainability from any growth beyond 25 million passengers per annum. Officers are also instructed to commission legal advice to inform members on the benefits and risks associated with adopting the technical advice.

The output from this work is required to inform a series of member workshops starting in late May 2006.”

- 19 To consider questions under Council Procedure Rule 8.2.
- 20 Any other items which the Chairman considers to be urgent.

To: All Members of the Council.

Lead Officer: Alasdair Bovaird

Committee Officer: Mick Purkiss

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey 01799 510433 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.