

10 July 2006

Dear Councillor

## **COUNCIL MEETING**

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Tuesday 18 July 2006 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

***Please note that at 7.00 pm there will be a presentation by Chief Inspector Graham Stubbs and Superintendent Colin Steele of Essex Police on Neighbourhood Policing.***

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.**

## **A G E N D A PART I**

- 1 Members' question and answer session (up to 15 minutes).
- 2 Apologies for absence and declarations of interest.
- 3 To receive the Minutes of the Annual meeting held on 16 May 2006 (attached).
- 4 Business arising.
- 5 Chairman's communications.
- 6 Leader's communications.
- 7 Matters arising from Committees
  - (i) Development Control Committee 24 May 2006 – Minute DC12 (Utt/0717/06/FUL – Stansted Airport – suggested referendum).

- (ii) Licensing Committee 31 May 2006 – Minute LC7 (Regulation of Sex Establishments).
- (iii) Environment Committee 6 June 2006 – Minute E6 (Local Development Framework – Statement of Community Involvement).
- (iv) Operations Committee 29 June 2006 – Minute OP29 (Capital Funding for Thaxted Youth Club).
- (v) Performance Select Committee 14 June 2006 – Minute PS25 (Annual Report and Work Programme 2006/7).

8 Report of the Returning Officer.

9 To review the Political Balance on the Council and Appointments to Committees.

10 Presentation on the Forward Work Programme of the Council (verbal report).

11 Local Development Scheme – First Revision.

12 Area Budgets.

13 Members' Workshops – Future Arrangements (verbal update).

14 Notices of Motion.

(i) **Development Control**

To consider the following Notice of Motion proposed by Councillor A J Ketteridge:-

“That the time limitation of 3 minutes imposed by the Development Control Committee on District Councillors who wish to address the Committee be removed.

Uttlesford District Council Members who are not Members of the Development Control Committee, but who wish to make representations to the Committee should be subject only to the normal rules of debate set out in the Council's Constitution”.

(ii) **Alcohol Misuse**

To consider the following Notice of Motion proposed by Councillor M A Gayler:-

“This Council notes *Turning Point's* ‘Bottling it up’ campaign and that one in eleven children are estimated to be living with parents who misuse alcohol.

This Council believes that more should be done to help this vulnerable group and calls on the Government to launch a national inquiry to examine the impact of parental alcohol misuse, and develop new services for children and parents”.

- 15 To consider questions under Council Procedure Rule 8.2.
- 16 Any other items which the Chairman considers to be urgent.

To: All Members of the Council.

Lead Officer: Alasdair Bovaird

Committee Officer: Mick Purkiss

## MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk).

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Victoria Harvey 01799 510433 or by fax on 01799 510550.

## FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email [mpurkiss@uttlesford.gov.uk](mailto:mpurkiss@uttlesford.gov.uk) as soon as possible prior to the meeting.

## FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.

- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.