

9 October 2006

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden on Tuesday 17 October 2006 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A PART I

- 1 Members question and answer session (up to 15 minutes).
- 2 Apologies for absence and declarations of interest.
- 3 To receive the Minutes of the meeting held on 18 July 2006 (attached).
- 4 Business arising.
- 5 Chairman's communications.
- 6 Leader's communications.
- 7 Matters arising from Committees.
 - (i) Operations Committee – 28 September 2006 – Fuel Pumps at Depots
 - (ii) Operations Committee – 28 September 2006 – Great Dunmow Skatepark
 - (iii) Operations Committee – 28 September 2006 – Stansted Skatepark
 - (iv) North Area Panel – 12 September 2006 – Community Project Grants
 - (v) Licensing Committee – 13 September 2006 – Tables and Chairs on Pavements
- 8 Proposed Constitutional Arrangements for Saffron Walden Partnership Board.

This report asks Members to approve the formation of a Company Limited by Guarantee to enable the Partnership Board to more effectively deliver the projects identified in the Saffron Walden Healthcheck Action Plan.

9 Webcasting.

This report asks members to agree to webcast selected future meetings.

10 Appointments to Outside Bodies.

Members are asked to appoint a representative on the Board of Governors of the Dame Johane Bradbury's School, Saffron Walden

11 Local Government Association.

Members are asked to consider approving the appointment of Councillor Godwin to the LGA Strategy and Finance Forum.

12 Beirut Emergency.

This report advises Members of the action taken by the Council in relation to this emergency and asks Members to advise on any further steps they feel are necessary.

13 Members Workshops – future arrangements (verbal report).

14 Notices of Motion.

(i) Leave

To consider the following Notice of Motion proposed by Councillor M J Savage and seconded by Councillor M A Hibbs:

- 1 We call for an immediate increase in the annual paid leave entitlement to members of the territorial forces from five to ten days.
- 2 We ask that a report be brought to the Operations Committee on the operation of the Council's policies regarding leave for civic and voluntary service and ways in which that operation might be improved.

(ii) Concessionary Fares

To consider the following Notice of Motion proposed by Councillor D W Gregory.

- 1 "Uttlesford District Council welcomes the introduction of free 'off peak' travel passes for older and disabled people in Uttlesford and is pleased that, in co-operation with other Essex councils it has been possible for these passes to be made valid throughout the county rather than the minimum legal option of travel within Uttlesford only.
- 2 The Council resolves to implement the relevant recommendations contained in the Department of Transport guidance document

“Concessionary Fares for older and disabled people; Local Authority Guidance” on this topic.

- 3 The Council will ensure that the scheme is fully publicised to all households in the District in time for applications to be processed and passes issued by 1 April each year. This will be done through information distributed with the Council Tax Demand and/or through the Uttlesford Life Magazine”.

15 To consider questions under Council Procedure Rule 8.2.

16 Any other items which the Chairman considers to be urgent.

To: All Members of the Council

Lead Officer: Alasdair Bovaird

Committee Officer: Mick Purkiss

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council’s Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council’s website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Vicki Borges 01799 510433 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop for those who have hearing difficulties

can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttleford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.