

23 July 2007

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden on Tuesday 31 July 2007 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

A G E N D A P A R T I

- 1 Members question and answer session (up to 15 minutes).
- 2 Apologies for absence and declarations of interest.
- 3 To receive the Minutes of the Annual Meeting held on 22 May 2007 (attached).
- 4 Business arising.
- 5 Chairman's communications.
- 6 Leader's communications.
- 7 Matters arising from Committees.

Greenways Play Area – Report to Community Committee and minutes of Community Committee on 21 June 2007 (Minute C6) and Operations Committee on 28 June 2007 (OP6) attached.

8 Council Procedure Rules

To consider the following Motion which was moved at the last meeting and stood referred to this meeting for determination:-

“Councillor A Dean said that there appeared to be some confusion as to which Members could be questioned under the question and answer session at Council meetings. He added that Council procedure rule 2.7 referred to ‘Chairmen of Policy Committees’ and this was not in line with current practice. He moved that Council Procedure rule 2.7 be amended to replace the above wording with ‘Members in receipt of special responsibility allowance’.

RESOLVED that this proposal be moved, such that it is available for determination at the meeting of the Council on 31 July 2007.”

Therefore Council will consider the following motion, which has already been moved by Councillor A Dean (but not yet seconded).

“That in Council Procedure Rule 2.7 the phrase ‘Chairmen of Policy Committees’ be deleted and replaced with ‘Members in receipt of special responsibility allowance’”.

Councillor Chambers has advised that he will move the following amendment:

“and that throughout the constitution, the term ‘Operations Committee’ be replaced with the term ‘Finance and Administration Committee’”.

- 9 Representatives on Outside Bodies - To determine the request of the Conservative Group to make the following changes to representatives on Outside Bodies.

Organisation	Current	Proposed
Board of Turpins Indoor Bowling Club	Cllr Chamberlain	Cllr Ketteridge
Saffron Walden Initiative Partnership Board	Cllr Chamberlain	Cllr Mason
Supporting People – Essex Commissioning Body	Cllr Schneider	Cllr Chamberlain
Uttlesford Citizens Advice Bureau	Cllr Knight	Cllr Howell
West Essex Area Highways Panel	Cllr Chamberlain	Cllr Salmon

- 10 Joint Waste Management Strategy - Memorandum of Understanding and Letter of Support.

Item for decision

Members are asked to adopt the Memorandum of Understanding for the Essex Waste Strategy.

- 11 Statement of Accounts 2006/07.

Item for Decision

Members are asked to approve the draft Statement of Accounts for the financial year ended 31 March 2007, subject to audit.

12 Corporate Plan.

Item for Information

Members to note progress with the Corporate Plan.

13 Notice of Motion.

Affordable Housing

To consider the following Notice of Motion proposed by Councillor D J Morson and seconded by Councillor P A Wilcock.

“The Council affirms that its primary strategic aim in relation to housing is to bring a home within the reach of all people in the District. In this context affordable housing is defined as Council owned provision and high standard low cost dwellings both for sale on the open market and as RSL houses, either for rent or shared ownership in perpetuity.

The Council very much welcomes the Government's recent commitment to transfer delivery of affordable housing from Central Government to Communities England and it proposes the following measures to address immediate shortages faced by the District.

- 1 The Government is requested to fund needed further expansion of Council owned stock.
- 2 Officers are to draw up proposals to ensure;
 - a) All housing developments in the District will provide 50% affordable housing.
 - b) In order to allow single plots to be available as open market housing. 50% of the cost of construction of an equivalent affordable dwelling be given to the Council as revenue for affordable housing in the District.
 - c) When permission is sought for the restoration of traditional rural buildings for use on the open market, including Barns in the Countryside, 50% of construction costs come to the Council as affordable housing revenue”.

14 To consider questions under Council Procedure Rule 8.2.

15 Any other items which the Chairman considers to be urgent.

To: All Members of the Council.

Lead Officer:

Alasdair Bovaird

Committee Officer: Mick Purkiss

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Mick Purkiss on 01799 510430, Maggie Cox on 01799 510369, Cathy Roberts on 01799 510434, Peter Snow on 01799 510431 or Ellen O'Malley 01799 510433 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Mick Purkiss on 01799 510430 or email mpurkiss@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.