

12 October 2009

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden on Tuesday, 20 October 2009 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

PART I

- 1 Presentation to mark the accreditation of Birchanger Parish Council with Quality Parish Status. Councillor John Buchanan, Chairman of the EALC, will attend the meeting to mark the occasion and the Chairman of the Council will make the award.
- 2 Members' question and answer session (up to 15 minutes).
- 3 Apologies for absence and declarations of interest.
- 4 To receive the Minutes of the meeting held on 21 July 2009.
- 5 Business arising.
- 6 Chairman's communications.
- 7 Leader's communications.
- 8 Matters arising from Committees:
 - i) Standards Committee 21 September 2009 - to consider a recommendation to approve changes to the current Code of Probity in Planning as set out in full in the attached report.
 - ii) Community and Housing Committee 17 September 2009 – to consider a recommended response to the Government's consultation on the review of council housing finance.

- 9 Strategic Solutions.
- 10 To consider the following motion submitted by Councillor A Dean as proposer and Councillors Wilcock and C Dean as joint seconders:

'In support of global, UK and Uttlesford District Council's own Climate Change Strategy, Council commits to sign up to the national 10:10 project and through this to take action to cut its own carbon emissions by 10% during 2010.

To ensure it is well placed to meet this commitment, Council resolves to put in place resources to carry out enabling actions and to measure its progress towards the 2010 target.

Council further resolves to:

- set an example through its actions to its partners in the Uttlesford Futures Local Strategic Partnership
- promote the campaign to the residents and businesses in Uttlesford district

- 11 To consider questions, if any, under Procedure Rule 8.2.
- 12 Any other items which the Chairman considers to be urgent.

PART 2

(Consideration of an item containing exempt information within the meaning of paragraph 3 of schedule 12A of the Local Government Act 1972)

- 13 Museum Heritage Quest Centre.
- 14 To receive the recommendation of the Appointments Committee on 15 October 2009 to appoint a Director of Development.

To:- All Members of the Council

Lead Officer: John Mitchell
Democratic Services Officer: Peter Snow

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For further information please call 01799 510510.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so.