

6 December 2010

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden on Tuesday, 14 December 2010 at 7.45pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

Before the commencement of the meeting, will Members please note that the Chairman will present John Bosworth MBE with his British Empire Silver Pin and Certificate.

A G E N D A PART I

- 1 Members' questions to the chairmen of policy, regulatory, overview and scrutiny committees and to group leaders (up to 15 minutes).
- 2 Apologies for absence and declarations of interest.
- 3 To receive and approve the Minutes of the meeting held on 30 September 2010 and of the Extraordinary meeting held on 14 October 2010.
- 4 Business arising.
- 5 Chairman's announcements.
- 6 Leader's announcements.
- 7 Matters referred from Committees:

- (i) Community and Housing Committee on 11 November 2010 – to receive a recommendation to approve the transfer of the Priors Green Community Hall to Takeley Parish Council along with the associated Section 106 monies.
- 8 To consider whether to move to Executive Arrangements with effect from May 2011 and in that event to revoke the existing constitution and to replace it from 8 May 2011 with a new constitution in the form of the draft submitted to the meeting on 19 October 2010. The new constitution will then stand adjourned without discussion to the meeting on 17 February 2011. Please refer to the attached report although Members are asked to refer to the draft new constitution appended with the report to the meeting on 19 October.
- 9 To consider a Memorandum of Understanding with Harlow and Epping Forest District Councils.
- 10 Local Government Finance Settlement 2011/12 (a report may be tabled at the meeting depending on the timing of the Government's announcement).
- 11 Improvement East – Efficiency Challenge.
- 12 To consider a response to the Government's New Homes Bonus Consultation.
- 13 Honorary Aldermen.
- 14 To consider the following motion proposed by Councillor C M Dean and seconded by Councillor Wilcock:
- Uttlesford District Council notes that the Secretary of State for Energy and Climate Change has announced new rules allowing Councils to sell green energy.
 - Uttlesford District Council supports the principle of generating renewable energy to enable the Council to reduce its carbon footprint and to raise revenue.
 - The Council agrees to examine the buildings and land in its ownership to decide the feasibility of generating renewable energy.
- 15 To consider questions, if any, under Procedure Rule 8.2.
- 16 Any other items which the Chairman considers to be urgent.

PART II

(Consideration of the following items containing exempt information within the meaning of paragraph 3 of schedule 12A of the Local Government Act 1972)

- 17 Museum Heritage Quest Centre (report to follow).

- 18 To consider a recommendation from the Finance and Administration Committee on 25 November 2010 to dispose of land for housing at Pinkneys, Chrishall.

To: All Members of the Council.

Lead Officer: John Mitchell (510400)

Democratic Services Officer: Peter Snow (510430)

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly, do not run and do not use the lifts.
- Do not stop to collect personal belongings.

- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
- Do not re-enter the building until told to do so.