

15 February 2012

Dear Councillor

COUNCIL MEETING

A meeting of the Council will be held at the Council Offices, London Road, Saffron Walden, on Thursday, 23 February 2012 at 7.45pm.

Yours faithfully

JOHN MITCHELL

Chief Executive

Commencing at 7.30pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 To receive and approve the Minutes of the meeting held on 29 November 2011.
- 3 Business arising.
- 4 Report of the Independent Remuneration Panel recommending a members' allowance scheme for 2012/13. David Barron, this year's Panel Chairman, has been invited to present the report and answer any questions from members.
- 5 Members' questions to the Leader, members of the executive and chairmen of committees (up to 15 minutes).
- 6 Chairman's announcements.
- 7 Leader's announcements.
- 8 Matters received from the executive (standing item):

- a) To receive the following recommendation from the Cabinet meeting on 8 December 2011:

‘Recommended to Full Council that the Authorised Limit and Operational Boundary be increased by the amount of the HRA Self-Financing payment due on March 2012, as set out in paragraph 16 and Appendix D of the report.’

This matter is covered in agenda item 13(ii) below concerning Treasury Management and it is requested that consideration of this recommendation is deferred until that item.

- 9 Matters received about joint arrangements and external organisations (standing item). No items have been referred for consideration at this meeting.
- 10 Matters received from committees and working groups (standing item):
- a) To consider a recommendation from the Constitution Working Group to establish a task group to deal with the appointment of independent persons to the Standards Committee. Please refer to the attached Minutes of the meeting of the Working Group held on 9 February 2012 (see Minute CWG9, page 4).
- 11 To consider and approve the proposed timetable of meetings for 2012/13.
- 12 Corporate Plan 2012-2017 and Corporate Risk Register 2012-13.
- 13 Budget 2012/13
- i. Housing Revenue Account 2012/13 Budget and 30 year Business Plan
 - ii. Treasury Management Policy, Strategy and Prudential Indicators
 - iii. Capital Programme 2012/13- 2016/17
 - iv. Medium Term Financial Strategy
 - v. Robustness of estimates and adequacy of reserves
 - vi. General Fund 2012/13 Budget and Council Tax 2012/13
- 14 Pay Policy.
- 15 New Homes Bonus – progress update.
- 16 Economic development.
- 17 To consider the terms of appointment and operation of the Independent Remuneration Panel.
- 18 To consider motions received, if any, under procedure rule 10. No motions have been received for consideration at this meeting.
- 19 Any other items which the Chairman considers to be urgent.

To: All members of the Council.
Lead Officer: John Mitchell (01799 510400)
Democratic Services Officer: Peter Snow (01799 510430)

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden.

A different scheme is applicable to meetings of the Planning Committee and you should refer to the relevant information for further details.

Please note that meetings of working groups and task groups are not held in public and the access to information rules do not apply to these meetings.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Dobson 01799 510433, or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

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If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

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- Do not stop to collect personal belongings.
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- Do not re-enter the building until told to do so.