



Uttlesford District Council

Chief Executive: John Mitchell

Council

Date: Tuesday, 26 May 2015
Time: 19:30
Venue: Council Chamber
Address: Council Offices, London Road, Saffron Walden, CB11 4ER

Members: All Members of the Council

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days' prior notice.

AGENDA PART 1

Open to Public and Press

- 1 To elect a Chairman of the Council for the ensuing year**
Ex-Councillor Salmon has been nominated for this post under Article 5.1.2. It will now be necessary for candidates for the position to be nominated at the meeting.
- 2 Chairman's Statutory Declaration of Acceptance of Office**
The Chairman to make the Statutory Declaration of Acceptance of Office
- 3 To appoint a vice-Chairman of the Council for the ensuing year.**
Councillor Harris has already been nominated for this post under Article 5.1.2 (Ex-Councillor D Perry was also nominated for this post but cannot now be considered)

- 4 Vice-Chairman's Statutory Declaration of Acceptance of Office**
The Vice-Chairman to make the Statutory Declaration of Office
- 5 Apologies for absence and declarations of interest.**
To receive apologies for absence and declarations of interest
- 6 Minutes of previous meeting** 5 - 12
To consider the minutes of the meeting held on 14 April 2015
- 7 Matters arising.**
To consider any matters arising from the minutes
- 8 Returning Officer's report** 13 - 14
To receive the report from the Returning Officer
- 9 Chairman's announcements**
To receive any announcements from the Chairman
- 10 Leader of the Council**
To elect a Leader of the Council under Article 7.3
- 11 Leader's Announcements**
The Leader to make any announcements, including the appointment of a Deputy Leader and members of the Executive
- 12 Scheme of Delegation** 15 - 24
To agree that part of the scheme of delegation that the Constitution determines it is for the Council to agree (set out in Part 3 of the Constitution) and to agree the Scheme of Delegation
- 13 Council Committees 2015/16**
To decide which committees to establish for 2015/16 and then determine the size and terms of reference of those committees
- 14 Political Balance** 25 - 28
To review the political balance of the Council

- 15 Appointment of Committees 2015-16** 29 - 30
To appoint the council's committees for 2015/16
- 16 Appointment of Working Groups 2015-16** 31 - 32
to appoint the council's working groups for 2015/16
- 17 To appoint Chairmen and Vice Chairman of the Area Forums**
Please note the effect of the amendments to the Constitution already tabled for this meeting will remove all references to the Area Forums in Article 10. It is suggested that this item is deferred until after the Constitution item.
- 18 Essex Police and Crime Committee**
To appoint a Member representative to the Essex Police and Crime Panel
- 19 Constitution amendments** 33 - 34
To approve amendments to the Constitution adjourned to this meeting under Procedural Rule 20.2
- 20 Committee timetable 2015-16** 35 - 36
To agree the timetable of meeting for 2015/16
- 21 Honorary Alderman**
To consider nominations for the position of Honorary Alderman of the Council
- 22 Chairman's urgent items**
To consider any items that the Chairman considers to be urgent

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk. For background papers in relation to this meeting please contact committee@uttlesford.gov.uk or phone 01799 510430/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510430/433 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact Democratic Services

Telephone: 01799 510433, 510369 or 510548

Email: Committee@uttlesford.gov.uk

General Enquiries

Council Offices, London Road, Saffron Walden, CB11 4ER

Telephone: 01799 510510

Fax: 01799 510550

Email: uconnect@uttlesford.gov.uk

Website: www.uttlesford.gov.uk