



Uttlesford District Council

Chief Executive: Dawn French

Council

Date: Thursday, 08 December 2016
Time: 19:30
Venue: Council Chamber
Address: Council Offices, London Road, Saffron Walden, CB11 4ER

Members: All members of the Council.

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days' before the meeting.

AGENDA PART 1

Open to Public and Press

- 1 Apologies for absence and declarations of interest**
To receive any apologies for absence and declarations of interest.

- 2 (i) Minutes of the meeting on 26 July 2016** 7 - 20
To consider the Minutes of the meeting held on 26 July 2016.

- 2 Minutes of the Extraordinary meeting on 16 November 2016** 21 - 46
(ii) To consider the Minutes of the Extraordinary meeting held on 16 November 2016.

- 3 Matters arising**
To consider any matters arising from the Minutes.

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|----------------|---|-----------|
| 4 | Report of the Independent Remuneration Panel - 2017-18 Scheme of Allowances | 47 - 54 |
| | To consider the report of the Independent Remuneration Panel on proposals for review of the 2017/18 Members' Scheme of Allowances. The Chairman of the panel, David Brunwin, will be in attendance to present the report. | |
| 5 | Chairman's announcements | |
| | To receive any announcements from the Chairman | |
| 6 | Reports from the Leader and members of the Executive | |
| | To receive matters of report from the Leader and members of the Executive | |
| 7 | Matters received from the Executive (standing item) | |
| | To consider items referred from the Executive | |
| 7 (i) | Local Council Tax Support Scheme 2017-18 | 55 - 152 |
| | To consider a recommendation from the Cabinet to apply a Local Council Tax Support Scheme for 2017/18. | |
| 7 (ii) | Great Dunmow Neighbourhood Plan | 153 - 156 |
| | To consider whether the Great Dunmow Neighbourhood Plan should be made as part of the statutory development plan. | |
| 7 (iii) | Corporate Plan 2017-2021 | 157 - 162 |
| | To consider a report on the Corporate Plan for 2017-2021. | |
| 8 | Devolution update | |
| | To receive an update on devolution from the Leader. | |
| 9 | Members' questions to the Leader, members of the Executive and chairmen of committees (up to 15 Minutes) | |
| | To receive members questions | |
| 10 | Matters received about joint arrangements and external organisations | |
| | Matters concerning joint arrangements and external organisations | |

11	Matters received from committees and working groups (standing item)	
	To consider items received from committees and working groups.	
11	Appointment of External Auditor	163 - 166
(i)	To consider a recommendation from the Performance and Audit Committee on arrangements for the appointment of external auditors.	
11	2018 Review of Parliamentary Boundaries	167 - 170
(ii)	To consider a recommendation from the Electoral Working Group on a response to be sent to the Boundary Commission for England as part of the present consultation on Parliamentary boundaries.	
11	Changes to the Constitution	171 - 184
(iii)	To consider the following recommendations from the Constitution Working Group on changes to the Constitution:	
	(a) the deletion from agendas of the standard item "matters arising from the minutes"	
	(b) change in the Overview and Scrutiny Procedure Rules to allow a scrutiny committee meeting to be cancelled following the withdrawal of a call-in request	
	(c) inclusion of powers to allow the Monitoring Officer to make routine changes to keep the Constitution up to date	
11	Youth Engagement Report	185 - 188
(iv)	To receive a recommendation and progress report from the Youth Engagement Working Group.	
12	Appointment of Monitoring Officer	189 - 192
	To consider the appointment of Simon Pugh as the Council's Monitoring Officer.	
13	Delegations to officers	193 - 196
	To consider proposed changes to delegations to officers previously assigned to the Assistant Chief Executive - Legal.	

14 Investment opportunity

To receive a report on investment opportunities (item to be withdrawn, please refer to part 2).

15 Any other items which the Chairman considers to be urgent

To consider any items which the Chairman considers to be urgent.

PART 2

Exclusion of the Public and Press

16 Exempt item Report on Investment Opportunity

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk. For background papers in relation to this meeting please contact committee@uttlesford.gov.uk or phone 01799 510430/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

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If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510430/433 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact Democratic Services

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