



Uttlesford District Council

Chief Executive: Dawn French

Council

Date: Tuesday, 04 April 2017
Time: 19:30
Venue: Council Chamber
Address: Council Offices, London Road, Saffron Walden, CB11 4ER

Members: All members of the Council.

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days' before the meeting.

AGENDA PART 1

Open to Public and Press

- 1 Apologies for absence and declarations of interest**
To receive any apologies for absence and declarations of interest.

- 2 Minutes of the Meeting 23 February 2017** 5 - 16
To consider the minutes of the meeting held on 23 February 2017.

- 3 Chairman's announcements**
To receive any announcements from the Chairman

- 4 Reports from the Leader and members of the Executive**
To receive matters of report from the Leader and members of the Executive
- 5 Matters received from the Executive (standing item)**
To consider items referred from the Executive
- 6 Members' questions to the Leader, members of the Executive and chairmen of committees (up to 15 Minutes)**
To receive members questions
- 7 Matters received about joint arrangements and external organisations**
Matters concerning joint arrangements and external organisations
- 8 Matters received from committees and working groups (standing item)**

To consider items received from committees and working groups.
- 8i Review of Standards Code of Conduct and Procedure** 17 - 62
To consider a recommendation from the Standards committee.
- 8ii Member Officer Protocol** 63 - 82
To consider a recommendation from the Constitution Working Group.
- 8iii Appointment of Substitutes on Committees** 83 - 86
To consider a recommendation from the Constitution Working Group.
- 8iv Proposal for changes to Audit and Performance Committee** 87 - 94
To consider a recommendation from the Constitution Working Group.
- 8v Pilot Youth Council Report April 4th 2017** 95 - 98
To consider a report from the Youth Engagement Working Group.
- 9 Review of Political Balance** 99 - 104
To consider the report on the political balance of the council.

10 Appointments to fill vacancies on Committees and Working Groups

To fill vacancies on the following committees:

Licensing and Environmental Health - 2 vacancies

Performance and Audit - 1 vacancy

Scrutiny - change of membership required to accommodate change in political balance - 1 vacancy

Constitution Working Group - 1 vacancy

Youth Engagement Working Group - 1 vacancy

11 Indemnity for the Returning Officer

105 - 108

12 Nominations for the posts of Chairman and Vice-Chairman of the Council 2017/18

To receive nominations for the posts of Chairman and Vice-Chairman of the Council for the year 2017/18.

13 Any other items which the Chairman considers to be urgent

To consider any items which the Chairman considers to be urgent.

14 Consideration of an item containing exempt information within the meaning of para 3 of schedule 12A of the Local Government Act 1972

**PART 2
Exclusion of the Public and Press**

15 Investment Opportunity (Part 2)

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk. For background papers in relation to this meeting please contact committee@uttlesford.gov.uk or phone 01799 510430/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510430/433 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact Democratic Services

Telephone: 01799 510433, 510369 or 510548

Email: Committee@uttlesford.gov.uk

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