

2 September 2014

Dear Councillor

**MUSEUM MANAGEMENT WORKING GROUP**

A meeting of the Museum Management Working Group will be held at the School Room, Saffron Walden Museum on **Wednesday 10 September 2014 at 6.00 pm.**

Yours faithfully

JOHN MITCHELL

Chief Executive

**A G E N D A**

1	Apologies for absence and declarations of interest.	
2	Minutes of the meeting held on 18 June 2014.	p.2
3	Matters arising.	
4	New website – demonstration by Tony Morton.	
5	Chairman's Report	p.4
6	Museum quarterly report April – June.	p.5
7	Horse-drawn vehicles – update on disposal.	
8	Accreditation update.	
9	Shirehill store – racking, collections move and documentation plan.	
10	Date of next meeting.	
11	Any other items that the Chairman considers to be urgent.	

To: Councillors R Chambers, K Eden, D Morson and V Ranger (Uttlesford District Council members) and to D Laing, R Priestley, P Salvidge and A Watson (Museum Society Limited members).

Lead Officer: Carolyn Wingfield (01799 510640)  
Democratic Services Officer: Maggie Cox (01799 510369)