

**Draft Note from Co-operation for Sustainable Development (Officers') Group
Thursday 16 March 2017**

Attendance

East Herts DC	Claire Sime
Epping Forest DC	Glen Chipp, Alison Blom-Cooper, Amanda Thorn, Emily Taylor, Derek McNab
Essex CC	David Sprunt, Rich Cooke
Harlow DC	Graeme Bloomer
Hertfordshire CC	Roger Flowerday
Uttlesford DC	Richard Fox
Broxbourne BC	Kim Harding
LB Havering	Martyn Thomas

Meeting Notes

		Actions
1.0	Apologies	
	Claire Stuckley (Chelmsford CC), Sean Perry (Essex CC), Nigel Allsopp (Highways England).	
2.0	Draft notes of previous meeting (16 February)	
	Notes from previous meeting were agreed.	
3.0	Updates on Local Plans	
	<p>LB Havering – Martyn Thomas gave a presentation of the progress of LB Havering Local Plan. Havering have developed a vision document with cross-Council support to manage growth to best effect. Havering has been working closely with the Mayor of London for the development of the Plan on issues such as Crossrail. The consultation on the London Plan will commence soon with adoption scheduled for 2018/2019. Havering has to continue to be aware of this and the potential impact on housing targets for the Borough. The London Plan SHLAA is currently being undertaken. The Havering Local Plan provides for 1,170 units per year, with 17,550 new homes in total. In order to meet this housing target there is a strategic policy area proposed for Romford, and housing intensification focused around district centres in order to retain suburban communities in Havering. There is also a programme looking at the Council's housing estates and a programme of intensification and renewal that looks to increase the number of units. Previous building rate has come up short of the 1100 target. <i>Update provided by MT following the meeting: Number of units completed: 2011/12 - 448 units, 2012/13 - 234 units, 2013/14 - 792 units, 2014/15 - 887 units, 2015/16 - 948 units.</i> The Local Plan is also looking to protect the Borough's SILS and Town centres. In terms of transport, the Borough is looking to optimise the potential benefits of Crossrail and are looking at strategic options such as improvements to Gallows Corner roundabout, and the scope to put Romford ring road underground to provide land for housing. There are high car ownership levels in Havering so traffic levels are a significant consideration and car parking standards is a key issue for the public There is a lack of</p>	

school sites in the Borough, so opportunities for putting schools within housing sites are being explored. LB Havering is intending to produce a pre-submission document for consultation in 2017. There is work being done on car parking standards that will be published shortly on the Council's website.

Kim Harding gave update for **Broxbourne BC**. The Council is carrying out technical work in the lead up to Regulation 19 publication which is currently scheduled for Summer 2017. The HRA is looking at the impact on the Lee Valley SPA, Hoddesdon Woods and Epping Forest SAC. For Epping Forest, the Council is seeking to assess the nature of Broxbourne's impact. The GTAA and OAN are being updated. Transport modelling is continuing particularly looking at the A10. Other key issues are the historic rates of delivery and the provision of smaller sites as the bulk of Broxbourne's housing is proposed in strategic sites.

East Herts DC – There are two weeks until submission of the Local Plan to PINS for examination. East Herts request for a particular inspector has been turned down due to unavailability. The Council has now appointed legal representation - Rob Jameson. At the 9th March 2017 Cabinet meeting members agreed the IDP, Regulation 22 statement, Duty-to-cooperate statement and voted that the plan should be submitted.

EFDC – At the cabinet meeting on 9th March 2017, provided an initial report on Regulation 18 consultation feedback was provided and a revised LDS was agreed. Regulation 19 publication is now scheduled for Jan/Feb 2018. The Council is currently progressing the transport assessment, a review of employment in the district both supply side and demand side, the IDP is being progressed, viability consultants have been appointed, an updated OS/ISF/PPS strategy is being produced and the second round of site selection process is due to begin taking into account consultation. 31st March 2017 is the cut off point for sites. Developer Forum meetings are being held on a quarterly basis to consider implementation of the Draft Local Plan.

Harlow DC – There is a special council meeting tonight, single motion to approve MoU.

Uttlesford DC – The Council is finalising the evidence base around transport and alternative spatial options. Discussions on potential new settlements are being held. The Council is also progressing MoUs with other neighbouring authorities such as South Cambridgeshire and Braintree. The Council will be conducting Regulation 18 consultation in June.

Chelmsford CC – Chelmsford City Council will consult on a Preferred Options Local Plan for 6 weeks under Regulation 18 from 30 March 2017 until 11 May 2017. This represents the second stage in the preparation of a new Chelmsford Local Plan. The consultation document makes provision to meet Chelmsford's objectively assessed housing, job and traveller accommodation needs in full over the Plan period from 2013-2036. In order to ensure flexibility in housing supply and to address the Government's requirement to significantly boost housing supply a 20% has also been added to the OAHN. The Draft Chelmsford Local Plan allocates 40 sites for new housing and employment

	<p>development. These are focused in three growth areas – Urban and Central Chelmsford, North Chelmsford and South Chelmsford. This includes a site for 800 new homes and new primary school adjoining the west of Chelmsford’s Urban Area (known as ‘Warren Farm’). This proposal has been significantly reduced from 2250-3000 new homes in the previous consultation. The proposed Western Relief Road has also been deleted.</p>	
4.0	Update on other cross-boundary/strategic matters	
	<p><i>Harlow and Gilston Garden Town</i> The Project Director post had been advertised and interviews held but unfortunately the candidate offered the post was made a counter offer by their existing employer. Officers from Harlow DC, Epping Forest DC and East Herts DC are meeting to progress the work for the Garden Town.</p> <p><i>Princess Alexandra Hospital relocation</i> PAH have reported that they are happy with the proposed survey work to be undertaken by ECC but funding for this still needs to be confirmed. Surveys will be carried out in the next financial year and the work will take approximately 3 months. The piece of work will explore the current situation/travel patterns to the three sites and will provide a baseline position. Future scenarios would then need evaluation. The potential of using Garden Town funding was discussed and noted that a written proposal and agreement by the Member Board would be needed to procure funding from this source.</p> <p><i>Highways and Transportation matters</i> David Sprunt (ECC) reported that £14 million of funding for Junction 7a has now been received. It was noted that this is not the total figure that will be received and that the final amount has not yet been confirmed. The deadline for representations to the DCO application for Junction 7a has been extended to Tuesday 21 March. DS to email authorities in attendance with method of response so responses can be submitted in time to meet the deadline. It was noted that a non-technical response is all that is needed.</p> <p><i>Discussions with TfL regarding capacity on the Central Line</i> ABC reported that there is a meeting with TfL and London Borough’s Waltham Forest and Redbridge scheduled; to pursue a piece of work around the future capacity of the Central Line and potential mitigation measures.</p>	Action: ECC to circulate DCO consultation.
5.0	Capacity of waste water infrastructure in the Greater Harlow area up to 2033	
	<p>It was noted that Thames Water has indicated that they are happy to sign a MoU. It was agreed that Harlow DC would draft a response to the Environment Agency which will be circulated early next week; and will suggest a meeting with Thames Water, the Environment Agency and DCLG Garden Town team. ATLAS advised it would be wise to circulate what has been said previously between the authorities and the Environment Agency/Thames Water.</p>	Action: GB to draft response and circulate.

6.0	Update on Memoranda of Understanding:	
	<p><i>Highways and Transportation Infrastructure for the West Essex/East Herts HMA</i> EFDC are waiting to receive signatures to finalise the MoU. HE to send signature as soon as possible. It was noted that an update will be needed to appreciate the change in funding from Junction 7 to 7a and that this will be done in due course.</p> <p><i>Managing the Impacts of Growth across the West Essex/East Herts HMA on Epping Forest Special Area of Conservation</i> Harlow DC and Uttlesford DC are yet to sign the MoU. The possibility of extending the MoU to include Broxbourne and other London Boroughs was briefly discussed.</p> <p><i>Distribution of Objectively Assessed Housing Need across the West Essex/East Herts HMA</i> Harlow is awaiting the outcome of the Special Council tonight. If the decision is made to agree the MoU, a signature will be sent.</p> <p><i>Proposal to develop an MoU for distribution of employment across the HMA</i> This will be developed following the outcome of the joint work to be commissioned from Hardisty Jones on the employment need and distribution for the FEMA.</p>	Action: Highways England to send signature to EFDC.
8.0	Items for Co-op. Member Board 27 February 2017	
	Community Housing Fund PAH Update	Action: Add items to Member Board Agenda.
9.0	A.O.B	
	Highways England stated that they have published their 'Strategic Road to Growth Plan' on their website as of 16 March 2017.	
10.0	Future Co-op Officer Group meeting dates	
	Thursday 13 April 2017 - (10am, Committee Rm 2, Epping Forest DC)	
	Thursday 18 May 2017 – (10am, Committee Rm 1, Epping Forest DC)	