



Uttlesford District Council

Chief Executive: Dawn French

Council

To all Members of Uttlesford District Council, you are hereby summoned to attend the meeting of the District Council to be held as shown below to deal with the business set out in the agenda.

Date: Tuesday, 21st May, 2019

Time: 7.30 pm

Venue: Council Chamber - Council Offices, London Road, Saffron Walden,
CB11 4ER

Kind regards

Dawn French
Chief Executive

Chairman: Councillor L Wells

Members: Councillors A Armstrong, H Asker, G Bagnall, G Barker (as outgoing Vice Chairman), S Barker, M Caton, A Coote, C Criscione, C Day, A Dean, G Driscoll, D Eke, J Evans, P Fairhurst, M Foley, R Freeman, A Gerard, N Gregory, N Hargreaves, V Isham, R Jones, A Khan, P Lavelle, G LeCount, P Lees, M Lemon, B Light, J Lodge, J Loughlin, S Luck, S Merifield, E Oliver, R Pavitt, L Pepper, N Reeve, H Rolfe (as outgoing Leader), G Sell, A Storah, M Sutton, M Tayler and J de Vries

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting.

AGENDA PART 1

Open to Public and Press

1 Remarks of the Outgoing Chairman

To receive remarks from the outgoing Chairman.

2 Election of the Chairman

To receive nominations and elect the Chairman.

3 Chairman's Statutory Declaration of Acceptance of Office

The Chairman to make the statutory declaration of acceptance of office.

4 Election of the Vice Chairman

To receive nominations and appoint the Vice Chairman.

5 Vice Chairman's Statutory Declaration of Acceptance of Office

The Vice Chairman to make the statutory declaration of acceptance of office.

6 Apologies for Absence and Declarations of Interest

To receive any apologies and declarations of interest.

7 Minutes of Previous Meetings

5 - 20

To receive the minutes of previous meetings.

8 Chairman's Announcements

To receive any announcements from the Chairman.

9 Returning Officer's Report

21 - 22

To receive the report from the Returning Officer.

10 Election of a Leader

To elect a Leader of the Council.

11 Leader's Announcements

To receive any announcements from the Leader including the appointment of a Deputy Leader and members of the Executive.

12 Delegation of Executive Functions to Portfolio Holders

To note any changes to the delegation of Executive functions reported by the Leader.

13 Scheme of Delegation (to follow)

To confirm the part of the Scheme of Delegation that it is for the Council to agree (set out in Part 3 of the Constitution).

14 Political Balance (to follow)

To review the political balance of the Council.

15 Appointment of Committees 2019-20 (to follow)

To appoint the Council's committees for 2019-20 and agree the nominations from the Group Leaders for Committee Chairmen, Vice Chairmen, members and substitutes.

16 Appointment of Council Working Groups 2019-20 (to follow)

To appoint the Council's working groups for 2019-20.

17 Appointment of a Member to the Essex Police, Fire and Crime Panel

To consider a nomination to appoint a member to the Essex Police, Fire and Crime Panel, and to appoint a substitute to the Panel.

18 Questions to the Leader, Members of the Executive and Committee Chairmen (up to 15 minutes)

To receive questions from members for the Executive and committee chairmen.

19 Matters referred from the Executive and the Council's committees

To consider any reports referred from the Executive and the Council's committees and receive questions and answers on any of those reports.

20 Matters received about joint arrangements and external organisations

To consider matters concerning joint arrangements and external organisations.

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk. For background papers in relation to this meeting please contact committee@uttlesford.gov.uk or phone 01799 510433/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510430/433 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact Democratic Services

Telephone: 01799 510433, 510369 or 510548

Email: Committee@uttlesford.gov.uk

General Enquiries

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