



# Uttlesford District Council

Chief Executive: Dawn French

## Cabinet

**Date:** Tuesday, 26th November, 2019

**Time:** 7.00 pm

**Venue:** Foakes Hall, Great Dunmow

**Leader and Chair:** Councillor J Lodge

**Members:** Councillors A Armstrong, H Asker, D Eke, J Evans,  
N Hargreaves, P Lees and L Pepper

**Other attendees:** Councillors S Barker (Conservative Group Leader), A  
Dean (Liberal Democrat Group Leader), P Fairhurst  
(Green Party Group Leader) and R Pavitt  
(Uttlesford Independent Group Leader);  
N Gregory (Chair of Scrutiny Committee) and E Oliver  
(Chair of Governance, Audit and Performance Committee)

### Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. A time limit of 3 minutes is allowed for each speaker. Please refer to further information overleaf.

## AGENDA PART 1

### Open to Public and Press

#### **1 Apologies for Absence and Declarations of Interest**

To receive any apologies for absence and declarations of interest.

#### **2 Minutes of the Previous Meeting**

5 - 10

To consider the minutes of the previous meeting.

- 3 Questions or Statements from Non-Executive Members of the Council (standing item)**
- To receive questions or statements from non-executive members on matters included on the agenda.
- 4 Matters Referred to the Executive by the Scrutiny Committee or by the Council (standing item)**
- To consider matters referred to the Executive for reconsideration in accordance with the provisions of the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Rules.
- 5 Consideration of reports from overview and scrutiny committees (standing item)**
- To consider any reports from Scrutiny Committee.
- 6 Report of Delegated Decisions taken by Cabinet Members (standing item)**
- To receive for information any delegated decisions taken by Cabinet Members since the previous Cabinet meeting.
- 7 Report on assets of community value determined by the Assets of Community Value and Local Heritage List Committee (standing item)**
- To receive for information any decisions made by the Assets of Community Value and Local Heritage List Committee since the previous Cabinet meeting.
- 8 Budget Outturn 2019/20 - Qtr. 2 Forecast** 11 - 34
- To consider the Budget Outturn 2019/20 - Qtr. 2 Forecast.
- 9 Treasury Management Mid-Year Review** 35 - 50
- To consider the Treasury Management Mid-Year Review.
- 10 Local Council Tax Support Scheme 2020/21 Consultation Responses** 51 - 66
- To consider the report on Local Council Tax Support Scheme 2020/21 Consultation Responses.
- 11 Felsted Neighbourhood Plan** 67 - 216
- To consider the report on the Felsted Neighbourhood Plan.

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| <b>12</b> | <b>North Essex Economic Strategy</b>   | 217 - 254 |
|           | To consider the report on the North Essex Economic Strategy.   |           |
| <b>13</b> | <b>Corporate Plan Delivery Plan 2019/20 Quarter 2 Progress Update</b>  | 255 - 274 |
|           | To consider the Corporate Plan Delivery Plan 2019/20 Quarter 2 Progress Update.  |           |
| <b>14</b> | <b>Report from Scrutiny Committee regarding AECOM engagement</b>   | 275 - 282 |
|           | To consider the report from Scrutiny Committee regarding AECOM's engagement.   |           |
| <b>15</b> | <b>Museum Collections Care and Access Policies</b>   | 283 - 306 |
|           | To consider the report on the Museum Collections Care and Access Policies.   |           |
| <b>16</b> | <b>Proposed Changes to Cabinet Committees and Working Groups and Outside Bodies</b>  | 307 - 310 |
|           | To consider the proposed changes to the membership of Cabinet Committees and Working Groups and Outside Bodies   |           |
| <b>17</b> | <b>Exclusion of the Public and Press</b>   |           |
|           | Consideration of reports containing exempt information within the meaning of section 100I and paragraph 1 part 1 Schedule 12A Local Government Act 1972. |           |

## **PART 2**

### **Exclusion of Public and Press**

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| <b>18</b> | <b>Review of the Housing Repairs and Facilities Services</b>           | To Follow |
|           | To consider the review of the Housing Repairs and Facilities Services. |           |

## **MEETINGS AND THE PUBLIC**

Members of the public are welcome to attend any of the Council's Cabinet or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk). For background papers in relation to this meeting please contact [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk) or phone 01799 510433/369.

Members of the public and representatives of parish and town councils are permitted to speak or ask questions at any of these meetings. You will need to register with the Democratic Services Officer by midday two working days before the meeting.

The agenda is split into two parts. Most of the business is dealt with in Part I which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

### **Facilities for people with disabilities**

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If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk) or phone 01799 510430/433 as soon as possible prior to the meeting.

### **Fire/emergency evacuation procedure**

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**For information about this meeting please contact Democratic Services**

Telephone: 01799 510433, 510369 or 510548

Email: [Committee@uttlesford.gov.uk](mailto:Committee@uttlesford.gov.uk)

### **General Enquiries**

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