



# Uttlesford District Council

Chief Executive: Dawn French

## Governance Review Working Group

**Date:** Monday, 23rd September, 2019

**Time:** 6.30 pm

**Venue:** Committee Room - Council Offices, London Road, Saffron Walden,  
Essex CB11 4ER

**Chairman:** Councillor A Coote

**Members:** Councillors A Coote, C Criscione, J Evans, R Freeman, N Gregory,  
V Isham, A Khan, P Lees and G Sell

### AGENDA PART 1

#### Open to Public and Press

**1 Election of Vice-Chair**

To elect a Vice-Chair of the Working Group.

**2 Apologies for absence and declarations of interest**

To receive any apologies and declarations of interest.

**3 Local Government Legal Framework - Background and Overview**

To receive a briefing on the legal framework in which the Council makes decisions.

**4 Note of the workshop held on 4 September 2019**

5 - 8

To receive the note of the LGA Governance workshop held on 4 September 2019.

**5 Timetable of meetings**

To agree a timetable of meetings for the Governance Review Working Group (emailed separately).

**6 Governance Review Working Group: Scoping Report**

9 - 30

To consider the Governance Review Working Group draft scoping report for amendment and comment. For reference, please find attached:

- Governance Review - Indicative Timetable presented at Full Council 30 July 2019
- LGA: Examples of Councils with Committee Systems
- Governance Review report – Standards & Constitutional Oversight Committee, Wirral Council.

**For information about this meeting please contact Democratic Services**

Telephone: 01799 510369 or 510548

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**General Enquiries**

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