



Uttlesford District Council

Chief Executive: Dawn French

Governance Review Working Group

Date: Monday, 4th November, 2019

Time: 6.30 pm

Venue: Committee Room - Council Offices, London Road, Saffron Walden,
Essex CB11 4ER

Chairman: Councillor A Coote

Members: Councillors C Criscione, J Evans, R Freeman, N Gregory, V Isham,
A Khan, P Lees and G Sell

AGENDA

1 Apologies for absence and declarations of interest

To receive any apologies and declarations of interest.

2 Minutes of the previous meeting

5 - 8

To consider the minutes of the previous meeting.

3 Talk and Questions session - Lorraine Browne, Legal and Democratic Services Manager & Monitoring Officer - Chelmsford City Council

To receive a presentation from Lorraine Browne, Legal and Democratic Services Manager & Monitoring Officer - Chelmsford City Council. Lorraine has experience working under both Committee and Cabinet systems, and has undergone the process of changing systems at Basildon District Council. Members will also have the opportunity to ask questions regarding her experience. The session is expected to last an hour.

4 Update on interim research

9 - 10

To receive an update on:

- The research carried out by Members since the previous meeting.
- A synopsis of the conversation held with South Cambs regarding the authority's shift in governance systems.

5 Timetable and evidence gathering

11 - 12

To consider the indicative timetable and discuss potential visits and evidence gathering.

For information about this meeting please contact Democratic Services

Telephone: 01799 510369 or 510548

Email: Committee@uttlesford.gov.uk

General Enquiries

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