



Uttlesford District Council

Chief Executive: Dawn French

Cabinet

Date: Thursday, 27th May, 2021

Time: 7.00 pm

Venue: Council Chamber - Council Offices, London Road, Saffron Walden, CB11 4ER

Leader and Chair: Councillor J Lodge

Members: Councillors A Armstrong, C Day, D Eke, J Evans, R Freeman, N Hargreaves, P Lees, L Pepper and N Reeve

Other attendees: Councillors M Caton (Liberal Democrat Party Group Leader), C Criscione (Conservative Party Group Leader), N Gregory (Chair of Scrutiny Committee), P Fairhurst (Green Party Group Leader), E Oliver (Chair of Governance, Audit and Performance Committee) and R Pavitt (Uttlesford Independent Party Group Leader)

Public Speaking

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. Please register your intention to speak at this meeting by writing to committee@uttlesford.gov.uk

Public speakers will be offered the opportunity for an officer to read out their questions or statement at the meeting, and encouraged to attend the meeting via Zoom to readout their questions or statement themselves. For further information, please see overleaf. Those who would like to watch the meeting live can do so virtually [here](#). The broadcast will be made available as soon as the meeting begins.

AGENDA

PART 1

Open to Public and Press

1 Apologies for Absence and Declarations of Interest

To receive any apologies for absence and declarations of interest.

2 Minutes of the Previous Meeting

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To consider the minutes of the meeting held on 9 March 2021.

3 Questions or Statements from Non-Executive Members of the Council (standing item)

To receive questions or statements from non-executive members on matters included on the agenda.

4 Matters Referred to the Executive by the Scrutiny Committee or by the Council (standing item)

To consider matters referred to the Executive for reconsideration in accordance with the provisions of the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Rules.

5 Consideration of reports from overview and scrutiny committees (standing item)

To consider any reports from Scrutiny Committee.

6 Report of Delegated Decisions taken by Cabinet Members (standing item)

To receive for information any delegated decisions taken by Cabinet Members since the previous Cabinet meeting.

- [Business Rates Relief Policy and the Restart Grants for businesses](#) – published on 29 March 2021
- [Newport, Quendon and Rickling Neighbourhood Plan - re-examination](#) – published on 22 March 2021
- [Covid-19 Business Support Grant - Additional Restrictions Grants](#) – published on 6 April 2021
- [Post lockdown restrictions and enforcement powers](#) – published on 14 April 2021.
- [Community Services Review Working Group](#) – published on 26 April 2021.
- [Council Tax Write Offs](#) – published on 17 May 2021
- [Designation of Little Dunmow Neighbourhood Development Plan Area](#) – published on 18 May 2021

7 Report on assets of community value determined by the Assets of Community Value and Local Heritage List Committee (standing item)

To receive for information any decisions made by the Assets of Community Value committee since the previous Cabinet meeting.

- Local Heritage List – published on 23 April 2021:
<https://uttlesford.moderngov.co.uk/ieDecisionDetails.aspx?ID=503>

8	Appointments to Cabinet Committees	12
	To consider appointments to Cabinet Committees.	
9	Cabinet Working Groups - Terms of Reference	13 - 22
	To approve the Terms of Reference for Cabinet Working Groups.	
10	Cabinet Working Groups - Appointments	23 - 24
	To consider appointments to Cabinet Working Groups.	
11	Appointments to Outside Bodies	25
	To consider appointments to Outside Bodies.	
12	Appointments to North Essex Parking Partnership and the West Essex Wellbeing Joint Committee	26

To consider appointments to the North Essex Parking Partnership and the West Essex Wellbeing Joint Committee.

13 Local Plan Strategic Objectives

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To consider the Local Plan Strategic Objectives report.

MEETINGS AND THE PUBLIC

In light of the recent High Court judgement regarding the extension of remote meeting regulations, Council, Cabinet and Committee meetings will now be returning to in-person and will be held on-site from Thursday 6th May 2021. However, due to social distancing measures and capacity considerations in line with the Council's risk assessment, public access and participation will continue to be encouraged virtually until further notice. Members of the public are welcome to listen live to the debate of any of the Council's Cabinet or Committee meetings. All live broadcasts and meeting papers can be viewed on the Council's calendar of meetings webpage.

Members of the public are permitted to speak at this meeting and will be encouraged to do so via the video conferencing platform Zoom. If you wish to make a statement via Zoom video link, you will need to register with Democratic Services by midday two working days before the meeting. There is a 15 minute public speaking limit and 3 minute speaking slots will be given on a first come, first served basis. Those wishing to make a statement via video link will require an internet connection and a device with a microphone and video camera enabled. Those wishing to make a statement to the meeting who do not have internet access can do so via telephone.

Technical guidance on the practicalities of participating via Zoom will be given at the point of confirming your registration slot, but if you have any questions regarding the best way to participate in this meeting please call Democratic Services on 01799 510 369/410/467/548 who will advise on the options available.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact committee@uttlesford.gov.uk or phone 01799 510410/467 as soon as possible prior to the meeting.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact Democratic Services

Telephone: 01799 510548, 510369, 510410 or 510467

Email: Committee@uttlesford.gov.uk

General Enquiries

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