



# Uttlesford District Council

Interim Chief Executive: Rob Tinlin

## Energy and Climate Change Working Group

**Date:** Wednesday, 8th September, 2021

**Time:** 7.00 pm

**Venue:** Zoom - <https://zoom.us/>

**Chair:** Councillor L Pepper

**Members:** Councillors M Caton, G Driscoll, R Freeman, B Light, R Pavitt and G Smith

**Invitees:** J Cornwall-Jones (Youth Council), N Davies (Youth Council), P Gadd (Resident), E Gildea (Resident), J Richards NFU County Advisor, W Cockerell (Chartered Ecologist) and T Roberts (Resident).

## AGENDA

**1 Welcome and Opening Remarks from the Chair**

Councillor Pepper.

**2 Apologies for Absence and Declarations of Interest**

To receive any apologies for absence and declarations of Interest.

**3 Draft Climate Action Plan**

3 - 12

To consider the Draft Climate Action Plan.

**For information about this meeting please contact Democratic Services**

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*Draft Climate Action Plan – for review by Climate Change Working Group*

Initiatives in the category ‘**Control**’ – in which UDC has the most control over outcomes

<b>Emissions (or project) category</b>	<b>Initiative</b>	<b>Success is</b>	<b>Milestones</b>	<b>Cost</b>
<b>Domestic energy</b>	Review consumer advice provided via our communications channels	The website provides impartial and up to date consumer energy advice	Updated website	From existing resources
<b>Domestic energy</b>	New build at White Roding to be zero carbon?	Zero carbon new build social housing as an exemplar project.	(1) project designed (2) project granted permission (3) project built out (4) project promoted	Housing budget
<b>Domestic energy</b>	Apply for Social Housing Decarbonisation fund	All social housing is net zero	(1) Finalise data on housing stock status (2) upgrades to properties via ECO (2) upgrades to properties via SHDF	Grant funded + will need match funding from HRA
<b>Governance</b>	Respond to consultations as they arise	UDC lobbies other bodies on behalf of residents.	Reactive	From existing resources
<b>LULUCF</b>	Improve enforcement of biodiversity measures on new sites	Biodiversity net gain on new developments is made into policy and implemented.	(1) review current process and opportunities for improvement in line with the Environment Bill. (2) new policy in place, implemented and enforced.	From existing resources
<b>LULUCF</b>	Map opportunities for biodiversity	A citizen science and community led map of projects to build a Nature Recovery Network for Uttlesford	(1) mapping survey carried out (2) resulted translated into action plan / fed into Local Plan - as appropriate per suggested project.	£4,000 climate change budget (+ then actions from survey)

Page 3

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<b>Public Sector</b>	Improved preparedness for climate extremes.	Up to date local (district/parish) resilience plans in place with an emphasis on resilience to extreme heatwaves and flooding, and lessons learned from pandemic.	<i>in collaboration with parishes</i> (1) identification of vulnerable locations / resident groups (2) planning for resilience infrastructure (3) planning for emergency deployment	From existing resources / potentially requires some investment in infrastructure
<b>Public sector</b>	Review carbon footprint of our fuel	Council reduces own carbon footprint year on year to net zero position.	Note that this project eventually to move to Service Plans - to be reviewed by climate change officer (1) identify projects per department including targets (2) carry out projects per department (3) publish results per department (4) off-set emissions where scope for further reductions cannot be identified (this measure being a last resort)	
<b>Public sector</b>	Review business travel for potential for reduction in carbon footprint and offset where impossible to reduce	Carbon footprint of business travel is more than halved from a (normal year), eventually being net zero.	1) calculate what new way of working carbon footprint will be under business as usual (asking heads of department to factor in possible reductions from business as usual baseline) 2) review all processes for potential improvements (for instance EV pool cars for site visits) 3) off-set emissions where reductions cannot be found (this measure being a last resort)	Climate change budget / departmental savings on mileage claims
<b>Surface transport</b>	Improve air quality monitoring and reporting	Air Quality is monitored and reported in real time using existing equipment.	Achieved: air Quality is monitored and reported in real time. <a href="https://www.uttlesford.gov.uk/airquality#Live">https://www.uttlesford.gov.uk/airquality#Live</a>	From existing resources
<b>Surface transport</b>	Installing EV charging points in UDC owned spaces	UDC has adequate charging points for facilities not to be a barrier to EV take-up by staff and other building users.	<i>See Uttlesford Moving Forward</i>	Climate budget

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<b>Surface transport</b>	Transition our own fleet to low or zero emission.	UDC fleet is zero emission.	(1) fleet is reviewed f/y 22/23 (2) recommendations received and assessed (3) fleet renewal scheduled according to recommendations and capital budget capacity	W+M + climate budget?
<b>Surface transport</b>	Installing EV charging points in social housing	UDC housing to have adequate charging points so that lack of charging facilities is not a barrier to EV take-up by residents.	Review and plan provision.	TBA

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<b>Emissions (or project) category</b>	<b>Initiative</b>	<b>Success is</b>	<b>Milestones</b>	<b>Cost</b>	
Page 6	Domestic energy	Energy Company Obligation and Government grants for low income households (LAD1/2/3/HUG)	Government grants are obtained for Uttlesford residents on low incomes. UDC and partner organisations facilitate the distribution of grant money.	(1) grants are applied for / obtained (2) grants are spent according to their timelines and objectives (3) reviews/ reports are sent to BEIS  Explore opportunities to acquire better datasets on private market housing stock standards for future project planning.	Grant funded
	Domestic energy	Improve Private Rented Sector EPC enforcement and compliance	All PRS landlords are aware of and meet the current Minimum Energy Efficiency Standard and are forewarned of upcoming changes.	(1) data gathered on PRS sector (2) publicity campaigns to landlords/tenants/3rd sector on MEES requirements and grant funding where available (3) enforcement action taken where necessary	Grant funded
Domestic energy	Best possible policies on water use	Minimised water use	(1) policy included as aspirational policy prior to local plan being in place (2) policy part of local plan	From existing resources	
Domestic energy	Best possible policies on energy use	Minimised energy use	(1) policy included as aspirational policy prior to local plan being in place (2) policy part of local plan	From existing resources	

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<b>Domestic energy</b>	Climate change checklist for planning applications (covering impact on all emissions categories) to list the requirements for net zero development	(1) A published checklist for developers to consider as part of their proposals (2) A checklist that is used as part of the officer report that goes to the planning committee which identifies any gaps between the proposed development and a net zero development.	(1) green checklist is written (2) green checklist is approved for use (3) green checklist is being used	From existing resources
<b>Governance</b>	Review the procurement process including Scope 3 and social value	A supply chain with low carbon impact and high social value.	(1) current procurement process to be assessed against highest benchmark standards (2) procurement process to be reviewed/amended if/where necessary	
<b>Industry and commerce</b>	Scoping and delivery of projects with organisations affiliated to the Department of Business Energy Industry and Skills and other partners	Local Energy Asset Representation map is generated and local energy generation projects identified.	(1) LEAR map created (2) review of map for potential projects to be explored / planned	Grant funded. Note that the projects identified will generate additional lines in the CCAP requiring funding.
<b>LULUCF</b>	Schedule and deliver funding / actions on biodiversity.	Biodiversity action plan in place and being delivered	(see mapping opportunities for action plan)	Climate budget / development mitigation

Page

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<b>Public sector</b>	Retrofit community buildings in Uttlesford - partnership between UDC and parishes where advantages of scale can be identified.	All community buildings are net zero, or as close to net zero as heritage / architecture allows. Offsetting identified to close the gaps.	<i>in collaboration with parishes</i> (1) identification and assessment of community buildings (2) projects to be defined following assessment	To be assessed on a case by case basis (there may be some external grant funding available towards this – to be explored)
<b>Surface transport</b>	Review Local Highways Panel projects and spend accumulated funding	Local Highways Panel delivers joined-up initiatives, schemes are tied to climate change objectives. S106 projects (where delivered via LHP) are delivered at the same time as development.	LHP process to be reviewed.	LHP budget
<b>Surface transport</b>	Cycling strategy	A cycling strategy for Uttlesford written in collaboration by UDC and ECC, to reflect ambitious goals to increase cycling in Uttlesford.	(1) basic bones written in-house 2021 (2) ECC to add technical notes 2021 (3) ECC to approve projects for feasibility studies and delivery (see travel survey map) (4) Bid for project development funding	
<b>Surface transport</b>	Speed limits in Uttlesford	Speed limits reflect the needs of the local communities and do not act as a barrier to active travel, where active travel is encouraged.	(1) ECC to carry out feasibility studies (2) ECC to implement limits	LHP budget / development mitigation
<b>Surface transport</b>	Best possible policies on installation of EV charging points.	Best possible policies on installation of EV charging points	Policy included in local plan	From existing resources



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Initiatives in the category '**Influence**' – where UDC will work to educate and influence residents and businesses to achieve outcomes

<b>Emissions (or project) category</b>	<b>Initiative</b>	<b>Success is</b>	<b>Milestones</b>	<b>Cost</b>
<b>Surface transport</b>	Car sharing schemes	Potential for EV car sharing schemes to be investigated.	project not yet broken down into stages	ECC / climate budget?
<b>Surface transport</b>	Information campaign	Residents are aware of the dangers to health from the pollution generated by idling engines.	Public information and awareness campaign - October 2021 - to be repeated spring and autumn - ongoing.	EH budget
<b>Surface transport</b>	Staff travel plan	Staff use sustainable transport where feasible.	Part of the ongoing plans for Uttlesford Moving Forward.	UMF budget
<b>Surface transport</b>	Travel survey Map to understand where and how people travel	A comprehensive survey map of how people want to travel and where (building on the Local Plan consultation feedback that travel is an important issue), the map will provide the basis for feasibility studies and project planning.	(1) create and promote the map 2021 <i>feasibility studies and project planning form separate projects.</i>	£4,000 climate change budget
<b>Surface transport</b>	Micro mobility schemes	More people trying and sticking to cycling (and e-scooters, subject to legislation) as a viable means of travel for short local journeys.	Schemes to be planned (see travel survey map)	Climate budget / development mitigation

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<b>Surface transport</b>	Improvements to public transport in Uttlesford	<i>See travel survey map</i>	<i>See travel survey map</i>	ECC / climate budget?
<b>Surface transport</b>	Support school travel plans (with ECC)	UDC members and officers make local introductions (where possible) to assist ECC in the promotion of school active travel plans.	(1) review existing travel plans (2) identify where local knowledge can be of assistance to set up new plans or update existing plans (3) run updated / new travel plans - review etc.	From existing resources
<b>Waste</b>	Reviewing our domestic and commercial waste collection offers	Increased levels of reduction, reuse, repair, reimagining and recycling	(1) Establish Waste Strategy Panel) (2) Investigate recycling residual waste schemes that can be responsive to impacts of EPR, DRS and Climate Change agenda	W+M + climate budget?
<b>Waste</b>	Promote ways to a. reduce food waste and b. promote food waste recycling	Food waste is reduced.	project not yet broken down into stages	W+M + climate budget?
<b>Waste</b>	Supporting residents and businesses to reduce single use plastics	Residents and businesses made a considered effort to reduce their use of single use plastics.	<i>add key dates to project</i>	W+M + climate budget?
<b>Waste</b>	Shift residents thinking from ‘avoiding landfill’ towards minimising resource usage and a circular economy.	Residents and businesses are aware of opportunities for reuse, repair and reimagining of items.	Investigate the potential of a community or council-led reuse project and Repair Cafes	W+M + climate budget?

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<p><b>Waste</b></p>	<p>Improve the capture of material for recycling</p>	<p>Recycling rates are improved.</p>	<p>(1) Make more of facts and statistics which are available to increase confidence that recycling is actually happening and not go to landfill or being dumped abroad (link to circular economy and single use plastics)                  (2) devise a publicity campaign to explain why we are asking people to recycle and why contamination matters                  (3) Stickers on bins campaign to highlight contamination of refuse</p>	<p>W+M + climate budget?</p>
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