

Committee:	Cabinet	Date:
Title:	Budget Outturn 2019/20 - Qtr. 1 Forecast	Thursday, 5 September 2019
Portfolio Holder:	Portfolio Holder for Finance and Budget	
Report Author:	Angela Knight, Assistant Director - Resources aknight@uttlesford.gov.uk	Key decision: N

Summary

1. This report details financial performance relating to the General Fund, Housing Revenue Account, Capital Programme and Treasury Management. It is based upon actual expenditure and income from April to June and predicts a forecast for the end of the 2019/20 financial year.
2. The General Fund is forecasting a £78,750 underspend, made up of small net variances in direct services and net reductions in capital financing.
3. The Housing Revenue Account is forecasting a net operating surplus of £112,000. After in year reserves adjustments this gives an overall budget surplus of £1,000.
4. The Capital Programme is forecasting a current year underspend of £3,151,000; this is due to requested slippage of £3,163,000 to be carried forward to 2020/21 for the Depot Relocation and Superfast Broadband. This leaves an actual underspend of £12,000.
5. Treasury management activity has been in accordance with the Strategy.

Recommendations

6. The Cabinet is recommended to approve the General Fund, Housing Revenue Account and Capital Programme outturn forecast position and the updated use of reserves

Financial Implications

7. Any financial implications are contained in the body of this report

Background Papers

8. No background papers have been referred to in the preparation of this report.

Impact

9.

Communication/Consultation	Budget Managers and Corporate Management Team
Community Safety	N/A
Equalities	N/A
Health and Safety	N/A
Human Rights/Legal Implications	N/A
Sustainability	N/A
Ward-specific impacts	N/A
Workforce/Workplace	N/A

General Fund Revenue Account

10. The net operating expenditure is £2,517,000 underspent and, after adjusting for the associated use of reserves, this gives an overall net underspend of £78,750. The following table provides a summary of the budget outturn and full details of service income and expenditure is shown in Appendix A.

£'000	2018/19	2019/20			
	Outturn	Original Budget	Current Budget	Forecast Outturn	Variance
Communities & Partnerships	778	895	853	1,281	428
Housing & Economic Development	1,485	1,792	1,792	1,823	31
Environmental Services	2,454	3,481	4,123	4,489	367
Finance & Administration	5,507	6,781	6,181	6,111	(70)
Portfolio (Service) Budgets	10,224	12,948	12,948	13,705	756
Corporate Items	(1,736)	(1,705)	4,031	816	(3,215)
Total Net Budget	8,487	11,243	16,979	14,520	(2,459)
Funding	(5,614)	(7,609)	(7,609)	(7,667)	(58)
Net Operating Profit	2,874	3,634	9,370	6,854	(2,517)
Transfers to/(from) Reserves	2,457	2,023	(3,713)	(1,275)	2,438
OVERALL NET POSITION	5,331	5,657	5,657	5,578	(79)

Budget Movements (original to current)

11. The original budget for 2019/20 approved by Council on 25 February has been updated and this is reflected in the current budget. The adjustments related to the following items:

- Services (Portfolio's) – No changes to the budget total for services. Revenue funding currently held in the Corporate Team and Planning Policy budgets for expenditure relating to Garden Communities will be allocated to a new cost centre. The total budget movements are £909,000, this will now all be managed and reported within Garden Planning (GPP), the budget virements are as follows:
 - £600,000 from Corporate Team for Garden Communities delivery
 - £309,000 from Planning Policy for Development Plan Document preparation
- Capital Financing – the increase in the current budget from the original of £5,736,000 is the financing of the capital programme slippage brought forward from 2018/19 as approved at July Cabinet.

Service (Portfolio) Variances

12. The services budget is predicting a net overspend of £756,000; after adjusting for the associated reserves movements the actual variance in direct services is a net underspend of £83,410.
13. The table below gives a summary of the under and overspends related to each portfolio service area. The table also identifies whether these are for one year only or expected to continue in future years (ongoing) and the reserves movements directly associated to service activities. Further details of the reserves movements can be found in paragraph 23.

	Savings/Additional Income		Increased costs/Decreased Income		Other Total Net	
	One off savings	Ongoing savings	One off Growth	Ongoing Growth	Immaterial	Variance
Communities & Partnerships	(78,000)	(38,300)	520,000	37,170	(12,882)	427,988
Housing & Economic Development	(259,240)	0	286,810	0	3,886	31,456
Environmental Services	(356,160)	(149,550)	748,210	104,150	20,209	366,859
Finance & Admin	(137,990)	(1,608,896)	78,590	1,599,426	(1,063)	(69,933)
Total Service Variances	(831,390)	(1,796,746)	1,633,610	1,740,746	10,150	756,370
Use of reserves						
Grants & Contributions			(500,000)			
Private Finance Initiative	48,000					
Homelessness	125,220					
Communications			(43,000)			
Development Control			(25,000)			
Garden Communities			(285,000)			
Planning Policy			(160,000)			
Actual Service Variances net of reserves	(658,170)	(1,796,746)	620,610	1,740,746	10,150	(83,410)

14. The key variances greater than £30,000 that are not funded through the use of reserves are detailed below:

- Building Surveying, £95,000 overspend - income has decreased due to reduced applications and this can be directly linked to the current housing market downturn
- Planning Policy, £55,000 – service restructure reduced staffing by 1 full time post
- Central Services, £33,000 underspend - staff vacancy
- Human Resources, £31,000 underspend – reduction in the cost of the Service Level Agreement with Essex HR

15. The variance of £3,215,000 in the Corporate costs relate to the following items:

- Capital Financing – the decreased cost of financing two capital projects, the New Depot Site and the Superfast broadband project, this has no bottom line budget impact as both these are funded directly from the reserves where there is a contra entry
- Investment Income/charges – the net increase of £220,000 (reduction in borrowing costs and increase in income) is due to the re-profiling of the additional loans to Aspire (CRP) Ltd

Post quarter end material change to the forecasted outturn position

16. This section reports on individual variances in excess of £100,000 that will have a material impact on the forecast outturn position.
17. An increase in the number of planning appeals means that the original appeals budget of £95,000 will need to be increased by £190,000 to £285,000.
18. Forecasting future appeals is difficult; this sum reflects the current position only. The budget will need to increase further if more appeals are submitted. The revised position, including forecast year end outturn (based on the actual number in the first six months) will form part of the quarter two outturn report which will be presented to Cabinet in November.

Key Risks

19. The outturn forecast is the most informed prediction we have at this point in time and is reliant on estimates and assumptions provided by service managers.
20. Detailed below are the areas which are deemed as **HIGH** risk and have the potential to materially affect our year-end financial position.
- **Planning** – The Stage 1 Local Plan Hearings concluded on 18 July and whilst there was nothing unexpected to arise from the sessions, there are a series of examination actions that must be completed ahead of the second stage. The Inspector has said that once everything from

Stage 1 has been reviewed they will write to the council with their initial findings and advice on the next steps. We expect this letter to be issued late September.

- **Business Rates Retention** - the total business rate income recognised in the Council's account is subject to change, due to the difficulty in estimating the year end business rate levy, realisation of appeals and the impact of revaluations carried out by the Valuation Office Agency (VOA). The Council is reliant on the VOA to release these figures and for UDC's consultant to assess the potential impact on the appeals provision at year end promptly. The actual position is not known until year end and it is difficult to estimate this during the year.
- **Housing Benefit Subsidy Income Claims** – due to the complexity of the subsidy claim, a change in number of claimants throughout the year and the high financial value of the subsidy income, even a small % change can have a significant impact on the budget. For example a 1% change to caseload can increase or decrease the bottom line by approximately £68k.

General Fund Reserves

21. The balance of all reserves at 1 April 2019 was £17,420,000, with a predicted net drawdown of £1,275,000 which leaves an estimated year-end balance of £16,144,000. The complete reserves position is set out in Appendix B.
22. Within 'all reserves' are usable reserves which had a balance of £13,033,000 at 1 April 2019 with a predicted net drawdown of £1,810,000, this leaves a year-end balance of £11,223,000.
23. The current budget had an estimated £3,713,000 net use of reserves; the current forecast shows a net reduction of £2,438,000 in the amount of reserves required in-year. The key changes in the reserves position relates to the following items:

Service Area	Amount £	Details of transfer
Grants & Contributions	(500,000)	Funds allocated for Carver Barracks grant
Private Finance Initiative	48,000	Income added to PFI reserve to manage future years deficits
Homelessness	125,220	Grant funds for future programme of work to support homelessness
Communications	(43,000)	Funds allocated to support the Citizen Access implementation
Development Control	(25,000)	Drawdown to cover reduction in S106 funds in year
Garden Communities	(285,000)	Drawdown of funds from MHCLG for DPD work
Planning Policy	(160,000)	Drawdown of funds for Local Plan activities following the hearing
Total movement to/(from) reserves	(839,780)	

Housing Revenue Account (HRA)

24. The HRA is forecasting a net operating surplus of £112,000. A detailed budget analysis is attached as Appendix C and the following table gives a summary of the key items of income and expenditure.

£'000	2019/20			
	Original Budget	Current Budget	Forecast Outturn	Variance
Total Service Income	(15,352)	(15,352)	(15,444)	(93)
Total Service Expenditure	4,491	4,491	4,446	(45)
Total Corporate Items	10,710	10,710	10,736	25
OPERATING (SURPLUS)/DEFICIT	(150)	(150)	(262)	(112)
Funding of Capital Programme from HRA	2,690	2,690	4,462	1,772
Use of Reserves	(2,539)	(2,539)	(4,200)	(1,661)
Total Use of Reserves/Funding	151	151	262	111
(SURPLUS)/DEFICIT	0	0	0	(1)

25. The key variance is additional service charge income of £93,000 due to Reynolds Court being completed and units being tenanted.

26. The planned funding of the capital programme from the HRA in the original budget was £2,690,000 and due to prior year slippage in the capital programme and higher costs than budgeted for in new build schemes, the current year funding requirement increased by £2,090,000.

27. The increased requirement of £2,090,000 is funded by £1,772,000 from the Capital Projects Reserve leaving a deficit balance on the HRA of £318,000. The HRA has allocated S106 affordable housing contributions (approved by Members in September 2018) of £212,000 to the Newton Grove and Frambury Lane projects. The remaining shortfall of £106,000 was covered by the Major Repairs Reserve to ensure the HRA budget remains balanced.

28. The HRA reserves position as at the 1 April 2019 is £3,042,000; after allowing for in-year forecast drawdowns on reserves of £2,200,000 leaving an estimated year-end balance of £842,000. Full details of all the reserves can be seen in Appendix D.

Capital Programme

29. The Capital Programme original budget was set at £11,772,000. After allowing for capital slippage from 2018/19 of £11,034,000 approved by Cabinet in the Budget Outturn report presented on 15 July, the updated current budget is

£22,806,000. Full details of the capital programme are shown in Appendix E; this includes the current Section 106 balances.

30. The total in year underspend is due to in year slippage of £3,163,000 and a minor net underspend of £12,000.
31. The reported slippage in 2019/20 to be carried forward to 2020/21 is due to the following projects:
- Depot Relocation, £2,563,000 – The depot planning application was submitted in the Spring. However a speculative application, to which the council is not a party, has been put in by a landowner promoting a different site as suitable for the council depot. Public consultation responses to one site reference the other and therefore it has been decided that both applications must go to the same Planning Committee meeting. The date of this meeting is yet to be confirmed but the delay will inevitably mean that, at best, the land will be acquired in the current year with build works starting in early 2020/21
 - Superfast Broadband, £600,000 – Gigaclear have announced that the completion of the rollout of full fibre broadband for Uttlesford has been delayed until December 2021

Treasury Management

32. Treasury Management Activities have been in accordance with the strategy. Full details of all the council's investments and borrowing is attached as Appendix F.
33. The average rates of interest in quarter 1:
- Investments short term – 0.55%
 - Borrowing short term – 0.75%
34. The council's long term investments relate to the loan to Aspire (CRP) Ltd for the purchase of the 50% share of Chesterford Research Park and the ongoing development of the park. The table below provides details of both the actual investments to date and future agreed amounts:

Drawdown Date	Amount	Term	Rate	Basis	Annual Interest receivable
03/05/2017	£47,250,000	50 years	4%	Interest Only	£1,890,000.00
26/03/2018	£223,000	49 years 1 months	4%	Interest only	£8,920.00
02/01/2019	£2,518,000	48 years 4 months	4%	Interest only	£100,720.00
20/08/2019	£3,000,000	20 years	4.50%	Principal and Interest	£78,750.00
TBC	£1,250,000	Ending on 20/08/39	4.50%	Principal and Interest	0

35. The additional funds to Aspire (CRP) Ltd are for the refurbishment and refit of the Newnham building.

36. The council has two long term loans

- General Fund, £10,000,000 with Phoenix Life Ltd as the first tranche of funding for the council's investment in Aspire (CRP) Ltd on an interest only basis. The fixed rate of interest of 2.86%, gives an annual interest payment of £286,000.
- Housing Revenue Account, £84,807,000 to fund the purchase of the council's housing stock; this is a mix of fixed and variable rate loans. The annual interest payment is £2,604,000 with a current annual principal repayment of £2,000,000.

Risk Analysis

37.

Risk	Likelihood	Impact	Mitigating actions
Actual income and expenditure will vary from forecast, requiring adjustments to budget and/or service delivery. Detailed risks are set out in paragraphs 16 - 20 in the main body of the report.	2 – some variability is inevitable	2 – budget will be closely monitored and prompt action taken to deal with variances	Budgetary Monitoring and monthly analysis of the financial position

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

Appendix A

General Fund Summary – 2019/20

£'000	2018/19 Outturn	April to June			2019/20			
		Current Budget	Actuals to Date	Variance to Date	Original Budget	Current Budget	Forecast Outturn	Forecast Variance to Current Budget
Portfolio Budgets								
Community & Partnerships	778	202	797	595	895	853	1,281	428
Housing & Economic Development	1,485	437	103	(334)	1,792	1,792	1,823	31
Environmental	2,454	581	515	(66)	3,481	4,123	4,489	367
Finance & Administration	5,507	1,672	1,370	(301)	6,781	6,181	6,111	(70)
Subtotal - Portfolio Budgets	10,224	2,892	2,786	(106)	12,948	12,948	13,705	756
Corporate Items								
Capital Financing Costs	1,704				1,892	7,628	4,633	(2,995)
Interest Charges	382				495	495	412	(83)
Investment Income	(1,971)				(2,119)	(2,119)	(2,256)	(137)
Impairment allowance	8				0	0	0	0
Pension Fund - Added Years	87				85	85	85	0
Corporate Core HRA Share	(374)				(366)	(366)	(366)	0
Recharge to HRA	(1,572)				(1,693)	(1,693)	(1,693)	0
Subtotal - Corporate Items	(1,736)				(1,705)	4,031	816	(3,215)
Subtotal - Budgets	8,487				11,243	16,979	14,520	(2,459)
Funding								
Council Tax - Collection Fund Balance	(14)				(67)	(67)	(67)	0
Business Rates - Collection Fund Balance	384				(941)	(941)	(1,052)	(111)
Business Rates - UDC Share (net of tariff)	(2,201)				(2,577)	(2,577)	(2,205)	372
Business Rates - Levy/(Safety Net) Payment	762				566	566	424	(142)
Business Rates - Section 31 Funding	(1,274)				(1,212)	(1,212)	(1,394)	(182)
Business Rates - Renewable Energy Schemes	(126)				(129)	(129)	(124)	5
Rural Services Delivery Grant	(279)				(279)	(279)	(279)	0
New Homes Bonus	(2,864)				(2,969)	(2,969)	(2,969)	0
Subtotal - Funding	(5,614)				(7,609)	(7,609)	(7,667)	(58)
Net Operating Expenditure	2,874				3,634	9,370	6,854	(2,517)
Transfer to/(from) Reserves								
Business Rates	280				941	941	1,052	111
Departments for Work and Pensions					0	0	0	0
Licensing	90				24	24	24	0
Capital Slippage	205				0	(1,173)	(569)	604
Working Balance	(49)				28	28	28	0
Medium Term Financial Strategy	336				0	0	0	0
Transformation	(9)				0	0	(43)	(43)
EU Exit	128				200	200	200	0
Funding	0				1,060	1,060	1,060	0
Contingency Reserves	0				0	0	0	0
Emergency Response	0				0	0	0	0
Economic Development	46				0	0	0	0
Elections	25				(55)	(55)	(55)	0
Homelessness	92				(20)	(20)	105	125
Health and Wellbeing	26				0	0	0	0
Planning and Development	(183)				(309)	(309)	(494)	(185)
Strategic Initiatives	0				0	0	(500)	(500)
Garden Communities	0				0	0	0	0
Development Projects	1,152				0	0	(285)	(285)
Pension Reserve	0				0	0	0	0
New Homes Bonus Ward Members	(16)				(16)	(16)	(16)	0
Voluntary Sector	0				0	0	0	0
Waste Depot Relocation Project	280				0	(4,563)	(2,000)	2,563
Waste Management	(14)				170	170	170	0
Private Finance Initiative	67				0	0	48	48
Subtotal - Movement in General Fund Reserves	2,457				2,023	(3,713)	(1,275)	2,438
COUNCIL TAX REQUIREMENT	5,331				5,657	5,657	5,578	(79)
Council Tax (precept levied on Collection Fund)	(5,330)				(5,657)	(5,657)	(5,657)	0
OVERALL NET POSITION	0				0	0	(79)	(79)

Community and Partnerships

Description	2018/19 Outturn	2019/20			
		Original Budget	Current Budget	Forecast Outturn	Variance Qtr.1
Community Information	48	47	47	48	1
Day Centres	67	73	73	69	(4)
Emergency Planning	1	26	26	26	0
Grants & Contributions	351	358	358	851	493
Leisure & Performance	67	83	41	41	(1)
Saffron Walden Museum	186	215	215	215	0
New Homes Bonus	96	78	78	78	0
Private Finance Init	(32)	15	15	(38)	(53)
Communities Partnership	0	0	0	0	0
Renovation Grants	(5)	0	0	(10)	(10)
Portfolio Total	778	895	853	1,281	428

Housing and Economic Development

Description	2018/19 Outturn	2019/20			
		Original Budget	Current Budget	Forecast Outturn	Variance Qtr.1
Building Surveying	(40)	(126)	(126)	(7)	118
Committee Admin	294	346	346	341	(5)
Customer Services Centre	379	451	451	453	2
Democratic Represent	324	361	361	361	0
Economic Development	225	265	265	265	(0)
Energy Efficiency	26	34	34	34	0
Health Improvement	119	155	155	155	(0)
Homelessness	89	234	234	111	(123)
Lifeline	(155)	(159)	(159)	(159)	0
Communications	224	229	229	270	40
Portfolio Total	1,485	1,792	1,792	1,823	31

Environmental Services

Description	2018/19 Outturn	2019/20			
		Original Budget	Current Budget	Forecast Outturn	Variance Qtr.1
Animal Warden	29	16	16	17	1
Grounds Maintenance	296	333	333	331	(3)
Car Park	(732)	(661)	(661)	(663)	(1)
Development Control	(499)	(241)	(245)	(226)	20
Depots	45	51	51	51	0
Garden Planning	0	0	909	1,194	285
Street Cleansing	411	403	403	422	19
Housing Strategy	50	54	54	54	0
Highways	(0)	4	4	4	0
Local Amenities	8	(12)	(12)	(12)	0
Licensing	(257)	(375)	(375)	(371)	4
Vehicle Management	496	477	477	472	(6)
Public Health	584	669	669	636	(33)
Planning Management	345	385	392	372	(20)
Planning Policy	437	1,334	1,022	1,101	79
Planning Specialists	145	151	151	146	(5)
Waste Management	578	363	363	393	29
Community Safety	235	286	328	322	(7)
Street Services	284	244	244	246	2
Portfolio Total	2,454	3,481	4,123	4,489	367

Finance and Administration

Description	2018/19 Outturn	2019/20			
		Original Budget	Current Budget	Forecast Outturn	Variance Qtr.1
Benefits Admin	224	301	301	298	(3)
Corporate Management	1,070	1,291	1,291	1,302	10
Conveniences	20	20	20	20	0
Central Services	449	444	444	399	(45)
Corporate Team	40	682	82	64	(17)
Conducting Elections	1	101	101	95	(6)
Electoral Registration	31	55	55	55	0
Financial Services	1,098	1,111	1,111	1,102	(9)
Housing Benefits	(243)	72	72	83	11
Human Resources	299	280	280	252	(29)
Internal Audit	126	139	139	143	4
Information Technology	1,362	1,402	1,402	1,419	17
Land Charges	(86)	(88)	(88)	(68)	20
Legal Services	186	179	179	175	(4)
Local Taxation	(108)	(90)	(90)	(100)	(10)
Non Domestic Rates	(144)	(144)	(144)	(146)	(2)
Office Cleaning	179	208	208	207	(1)
Offices	376	377	377	384	7
Revenues Admin	536	582	582	568	(14)
Council Tax Discounts	(150)	(141)	(141)	(139)	3
Portfolio Total	5,269	6,781	6,181	6,111	(70)

Appendix B

General Fund Reserves

Reserve £'000	Balance 1st April 2019	Forecast Transfer From General Fund	Forecast Transfer to General Fund	Forecast Transfer Between Reserves	Forecast Balance 31st March 2020
RINGFENCED RESERVES					
Business Rates	1,781	1,052			2,833
Departments for Work and Pensions	71				71
Licensing	90	57	(33)		114
Capital Slippage	1,171		(569)		602
Working Balance	1,272	28			1,300
TOTAL RINGFENCED RESERVES	4,387	1,137	(602)	0	4,921
USABLE RESERVES					
Financial Management Reserves					
Medium Term Financial Strategy	1,336	450	(450)		1,336
Transformation	1,168		(43)		1,125
EU Exit	128	200			328
Funding	0	1,060			1,060
	2,632	1,710	(493)	0	3,849
Contingency Reserves					
Emergency Response	40				40
	40	0	0	0	40
Service Reserves					
Economic Development	61				61
Elections	100	25	(80)		45
Homelessness	218	125	(20)		323
Health and Wellbeing	72				72
<i>Planning</i>	1,247		(454)		793
<i>Neighbourhood Planning</i>	70		(15)		55
<i>Housing Strategy</i>	25				25
<i>Development Control</i>	159		(25)		134
Strategic Initiatives	2,160		(500)		1,660
Garden Communities	0				0
Development Projects	1,152		(285)		867
Pension Reserve	0				0
New Homes Bonus Ward Members	0		(16)		(16)
Voluntary Sector	0				0
Waste Depot Relocation Project	4,649		(2,000)		2,649
Waste Management	201	170			371
Private Finance Initiative	247	48			295
	10,361	368	(3,395)	0	7,334
TOTAL USABLE RESERVES	13,033	2,078	(3,888)	0	11,223
TOTAL GENERAL FUND RESERVES	17,420	3,215	(4,490)	0	16,144

Appendix C

Housing Revenue Account 2019/20

£000	April to June			2019/20			
	Current Budget	Actuals to Date	Variance to Date	Original Budget	Current Budget	Forecast Outturn	Forecast Variance to Current Budget
Housing Revenue Account Income							
Dwellings Rent	(3,537)	(3,547)	(11)	(14,147)	(14,147)	(14,147)	0
Garage Rents	(56)	(56)	0	(224)	(224)	(224)	0
Land Rents	(1)	(2)	(1)	(3)	(3)	(3)	0
Charges for Services & Facilities	(244)	(291)	(47)	(977)	(977)	(1,069)	(93)
Contributions Towards Expenditure	0	(2)	(2)	0	0	0	0
Total Service Income	(3,838)	(3,898)	(60)	(15,352)	(15,352)	(15,444)	(93)
Housing Finance & Business Management							
Business & Performance Management	0	0	0	0	0	0	0
Rents, Rates & Other Property Charges	67	84	18	75	75	75	0
	67	84	18	75	75	75	0
Housing Maintenance & Repairs Services							
Common Service Flats	51	19	(32)	204	204	204	0
Estate Maintenance	38	15	(23)	152	152	152	0
Housing Repairs	640	545	(95)	2,561	2,561	2,528	(33)
Housing Sewerage	14	26	11	58	58	58	0
Newport Depot	6	10	4	24	24	24	0
Property Services	80	78	(2)	318	318	328	10
	829	693	(136)	3,317	3,317	3,295	(23)
Housing Management & Homelessness							
Housing Services	117	106	(12)	470	470	461	(9)
Sheltered Housing Services	157	145	(12)	629	629	616	(13)
Supporting People	0	0	0	0	0	0	0
	275	251	(24)	1,099	1,099	1,077	(22)
Total Service Expenditure	1,171	1,028	(143)	4,491	4,491	4,446	(45)
Corporate Items							
Bad Debt Provision	0	0	0	100	100	100	0
Depreciation - Dwellings (to MRR)	0	0	0	3,888	3,888	3,888	0
Depreciation - Non-Dwellings (to MRR)	0	0	0	91	91	91	0
Impairment - Non-Dwellings	0	0	0	0	0	0	0
Interest / Costs - HRA Loan	0	0	0	2,604	2,604	2,604	0
Repayment of Loan	0	0	0	2,000	2,000	2,000	0
Investment Income	0	0	0	(42)	(42)	(17)	25
Recharge from General Fund	0	0	0	1,695	1,695	1,695	0
HRA Share of Corporate Core	0	0	0	366	366	366	0
Pension Fund - Added Years	0	0	0	19	19	19	0
Pension Fund - Deficit	0	0	0	0	0	0	0
Right to Buy Admin Cost Allowance	(3)	0	3	(10)	(10)	(10)	0
Total Corporate Items	(3)	0	3	10,710	10,710	10,736	25
TOTAL EXPENDITURE	1,168	1,028	(140)	15,201	15,201	15,182	(19)
OPERATING (SURPLUS)/DEFICIT	(2,670)	(2,870)	(200)	(150)	(150)	(262)	(112)
Funding from Capital Receipts Reserve for HRA Loan	0	0	0	(2,000)	(2,000)	(2,000)	0
Funding of Capital Programme from HRA							
Funding of Action Plan Capital Items	0	0	0	0	0	0	0
Funding of Capital from Revenue	0	0	0	2,690	2,690	4,462	1,772
	0	0	0	2,690	2,690	4,462	1,772
Transfers to/from (-) Reserves							
Capital Projects Reserve	0	0	0	(153)	(153)	0	153
Potential Developments (New Builds)	0	0	0	(355)	(355)	0	355
Sheltered Housing Reserve	0	0	0	0	0	0	0
HRA Slippage Reserve (from Reserve)	0	0	0	0	0	(2,240)	(2,240)
HRA Slippage Reserve (to Reserve)	0	0	0	0	0	0	0
Transformation Reserve	0	0	0	0	0	0	0
Working Balance	0	0	0	(31)	(31)	40	71
	0	0	0	(539)	(539)	(2,200)	(1,661)
Total Use of Reserve / Funding	0	0	0	2,151	2,151	2,262	111
(SURPLUS)/DEFICIT	(2,670)	(2,870)	(200)	0	0	0	(1)

Housing Revenue Account Reserves

Reserve	Actual Balance	Forecast transfer from HRA	Forecast Transfer to HRA	Transfer between Reserves	Estimated Balance
£'000	1st April 2019				31st March 2020
<u>RINGFENCED RESERVES</u>					
Working Balance	489	40	0	0	529
	489	40	0	0	529
<u>USABLE RESERVES</u>					
<u>Revenue Reserves</u>					
Transformation / Change Management	180	0	0	0	180
Revenue Projects	60	0	0	0	60
	240	0	0	0	240
<u>Capital Reserves</u>					
Capital Projects	13	0	0	60	73
Potential Development Projects	0	0	0	0	0
Sheltered Housing Projects	0	0	0	0	0
HRA Slippage Reserve	2,300	0	(2,240)	(60)	0
	2,313	0	(2,240)	0	73
TOTAL USABLE RESERVES	2,553	0	(2,240)	0	313
TOTAL RESERVES	3,042	40	(2,240)	0	842

Reserve with conditions	Actual Balance	Forecast transfer from HRA	Forecast Transfer to HRA	Estimated Balance
£'000	1st April 2019			31st March 2020
Capital Receipt Reserve - RTB	3,226	1,440	(3,874)	792
Capital Receipt Reserve - Other	40	470	(500)	10
Capital Receipt Reserve - Total	3,266	1,910	(4,374)	802
Major Repairs Reserve (MRR)	473	3,979	(4,193)	259

Capital Programme 2019/20

£'000	Actual to June	Original Budget 2019/20	Proposed Slippage from 2018/19	Current Budget 2019/20	Forecast	Forecast to Budget Variance	Requested Slippage to 2020/21
General Fund	194	2,003	7,948	9,951	6,860	(3,091)	3,163
Housing Revenue Account	1,860	9,769	3,086	12,855	12,795	(60)	0
TOTAL CAPITAL PROGRAMME	2,054	11,772	11,034	22,806	19,655	(3,151)	3,163

£'000	Cost Code	Actual to June	Original Budget 2019/20	Proposed Slippage from 2018/19	Current Budget 2019/20	Forecast	Forecast to Budget Variance	Requested Slippage to 20/21
Community and Partnerships								
S/W Motte & Bailey Castle	CGF119/6801	1	0	54	54	110	56	
Community Project Grants	CGF502/6842	20	110	0	110	110	0	
Community and Partnerships		21	110	54	164	220	56	0
Environmental Services								
White Street Car Park	CGF108/6801	0	0	25	25	25	0	
Household Bins	CGF300/6822	9	70	0	70	70	0	
Trade Waste Bins	CGF301/6822	4	30	0	30	30	0	
Kitchen Caddies	CGF304/6822	0	10	0	10	10	0	
Garden Waste Bins	CGF308/6822	0	20	0	20	20	0	
Car Parking Machine Replacement	CGF321/6822	0	0	92	92	92	0	
Electric Car Charges	CGF323/6822	6	0	0	0	0	0	
Grounds Maintenance Equipment	CGF307/6822	0	0	0	0	16	16	
Vehicle Replacement Programme	CGF602/6823	0	822	2,174	2,996	2,996	0	
Total Environmental Services		20	952	2,291	3,243	3,259	16	0

Appendix E continued...

£'000	Cost Code	Actual to June	Original Budget 2019/20	Proposed Slippage from 2018/19	Current Budget 2019/20	Forecast	Forecast to Budget Variance	Requested Slippage to 20/21
Finance & Administration								
IT Schemes								
Minor Items IT	CGF401/6834	0	20	0	20	20	0	
PCI Compliance	CGF413/6834	0	20	28	48	48	0	
New members IT equipment	CGF416/6824	33	30	0	30	30	0	
PSN CoCo Works	CGF425/6824	0	30	20	50	50	0	
Core Switches - replacement	CGF433/6824	5	0	24	24	24	0	
Replacement Electoral System	CGF434/6824	0	0	60	60	60	0	
Hot Desking/Mobile working	CGF435/6824	0	90	6	96	96	0	
Asset Management System - Cap Pur IT	CGF437/6824	0	0	30	30	30	0	
Cyber Security - Cap Pur IT	CGF438/6824	0	20	12	32	32	0	
Grounds Maint & Vehicle Sys - Cap Pur IT	CGF439/6824	0	0	95	95	95	0	
Idox Additional Modules - Cap Pur IT	CGF441/6824	0	0	5	5	5	0	
Licensing - Lalpac to Idox Uni - Cap Pur IT	CGF442/6824	0	0	16	16	16	0	
ArcGIS Upgrade - Cap Pur IT	CGF443/6824	0	0	21	21	21	0	
Mobile / Web Payments - Cap Pur IT	CGF444/6824	0	40	0	40	40	0	
Network Monitor&Threat Protect - Cap Pur IT	CGF445/6824	0	30	0	30	30	0	
Postal Software - Cap Pur IT	CGF446/6824	0	27	0	27	27	0	
UDC Asset work								
London Rd Office Building works	CGF112/6801	0	173	0	173	173	0	
New Depot	CGF103/6801	54	0	4,563	4,563	2,000	(2,563)	2,563
Day Centres Cyclical Improvements	CGF115/6801	7	46	27	73	73	0	
Guildhall Works	CGF116/6801	1	0	0	0	0	0	
Museum Buildings work	CGF123/6801	8	45	4	49	49	0	
London Rd Office Heating	CGF315/6822	0	0	36	36	36	0	
London Rd Office Electrical	CGF316/6822	7	15	56	71	71	0	
Total Finance & Administration		115	586	5,003	5,589	3,026	(2,563)	2,563

Appendix E continued...

£'000	Cost Code	Actual to June	Original Budget 2019/20	Proposed Slippage from 2018/19	Current Budget 2019/20	Forecast	Forecast to Budget Variance	Requested Slippage to 20/21
Housing and Economic Development								
Compulsory Purchase Order	CGF125/6821	0	0	0	0	0	0	
Private Sector Renewal Grants	CGF500/6841	0	70	0	70	70	0	
Disabled Facilities Grants	CGF503/6841	34	260	0	260	260	0	
Empty Dwellings	CGF505/6841	2	10	0	10	10	0	
Air Quality Monitoring SW	CGF322/6822	2	15	0	15	15	0	
Superfast Broadband	CGF528/6841	0	0	600	600	0	(600)	600
Total Housing and Economic Development		38	355	600	955	355	(600)	600
Housing Revenue Account								
HRA Repairs		311	3,445	54	3,499	3,499	0	
UPVC Fascia's and Guttering	CHR223/6812	0	100	0	100	100	0	
Light Vans Replacement Programme	CHR300/6823	0	0	183	183	183	0	
HRA IT - Contingency	CHR400/6841	0	0	20	20	20	0	
Cash Incentive Scheme Grants	CHR500/6841	5	50	0	50	50	0	
Business Plan Items								
Resurfacing access roads	CHR111/6801	0	0	133	133	133	0	
Market Properties	CHR105/6801	0	0	0	0	0	0	
New Builds (RTB 1-4-1)								
Unidentified	CHR105/6801	0	2,425	0	2,425	1,125	(1,300)	
Sheds Lane	CHR112/6801	0	15	0	15	15	0	
Newton Grove	CHR113/6801	30	134	188	322	322	0	
Frambury Lane	CHR114/6801	92	168	370	538	538	0	
The Moors	CHR116/6801	21	2,432	759	3,191	3,191	0	
The Elms	CHR117/6801	0	0	0	0	0	0	
Great Chesterford	CHR105/6801	1,300	0	0	0	1,300	1,300	
Redevelopment Scheme								
Sheltered Schemes								
Reynolds Court	CHR107/6801	50	0	110	110	50	(60)	
Hatherley Court	CHR108/6801	51	0	482	482	482	0	
Walden Place	CHR109/6801	0	1,000	787	1,787	1,787	0	
Total HRA		1,860	9,769	3,086	12,855	12,795	(60)	0

Section 106 Balances

With Conditions	31 March 2019	Income	Adjustment	Drawn Down -	Balance at 30
	£'000	£'000		Capital/Revenue	June 2019
	£'000	£'000		£'000	£'000
S106 Receipts in Advance					
Priors Green, Takeley	78	-	-	-	78
Land north of Ingrams, Felsted	10	-	-	-	10
Rochford Nurseries/Foresthall Park, Stansted	60	-	-	-	60
The Orchard, Elsenham	42	-	-	-	42
Wedow Road, Thaxted	53	-	-	-	53
Sector 4 Woodlands Park, Gt Dunmow	10	-	-	-	10
Keers Green Nurseries, Aythorpe Roding	120	-	-	-	120
Land adjacent to S/W Hospital	31	-	-	-	31
Land at Blossom Hill Farm, Henham	33	-	-	-	33
Land at Webb & Hallett Road, Flitch Green, Felsted	33	-	-	-	33
Land south side of Radwinter Road	49	-	-	-	49
Total	519	-	-	-	519

Other Bodies	31 March 2019	Income	Adjustment	Transferred to	Balance at 30
	£'000	£'000		other bodies	June 2019
	£'000	£'000		£'000	£'000
S106 Receipts in Advance					
Sector 4 Woodlands Park (Helena Romanes School)	165	-	-	-	165
Brewers End, Takeley	31	-	-	-	31
Land adj Hailes Wood, Elsenham	10	-	-	-	10
Land at Flitch Green, Felsted	67	-	-	-	67
Land adjacent to S/W Hospital	16	-	-	-	16
Ashdon Road Commercial Centre	26	-	-	-	26
Land south of Stansted Road, Elsenham	53	-	-	-	53
Land south of Ongar Road, Dunmow	17	-	-	-	17
Land at 119 Radwinter Road, adj S/W Hospital	15	-	-	-	15
Land North of Ongar Road, Gt Dunmow	21	-	-	-	21
Land at Bury Water Lane, Newport	29	-	-	-	29
Land south side of Radwinter Road	36	-	-	-	36
Land at Elsenham Nuseries	14	-	-	-	14
Bury Water Lane, Newport	26	-	-	-	26
Walpole Farm, Cambridge Road, Stansted	53	-	-	-	53
Land at Little Walden Road, Saffron Walden	120	-	-	(120)	-
Grants and Contributions to Other Bodies	699	-	-	(120)	579

Without Conditions	31 March 2019	Income	Adjustment	Drawn Down -	Balance at 30
	£'000	£'000		Capital	June 2019
	£'000	£'000		£'000	£'000
S106 Unapplied					
Affordable Housing;	676				676
Drawn Down	-	-	-	-	-
Affordable Housing	676	-	-	-	676
Dunmow Eastern Sector	18	-	-	-	18
Woodlands Park, Gt Dunmow	36	-	-	-	36
Bell College, Saffron Walden	15	-	-	-	15
Priors Green, Takeley	8	-	-	-	8
Foresthall Park, Stansted	33	-	-	-	33
Lt Walden Road/Ashdon Road, Saffron Walden	98	-	-	-	98
Oakwood Park, Takeley	5	-	-	-	5
Total	889	-	-	-	889

Treasury Management 2019/20 – Quarter 1

Investments April – June 2019

Date of Investment	Counterparty	Amount (£)	Date of Repayment	Interest Rate %
01-Apr-19	Coventry City Council	2,500,000	18-Apr-19	0.80
01-Apr-19	DMO	2,500,000	04-Apr-19	0.50
02-Apr-19	DMO	1,000,000	04-Apr-19	0.50
04-Apr-19	DMO	1,500,000	11-Apr-19	0.50
10-Apr-19	DMO	1,200,000	18-Apr-19	0.50
15-Apr-19	DMO	1,500,000	18-Apr-19	0.50
26-Apr-19	DMO	1,500,000	30-Apr-19	0.50
01-May-19	DMO	1,500,000	09-May-19	0.50
09-May-19	DMO	3,000,000	17-May-19	0.50
15-May-19	DMO	2,000,000	17-May-19	0.50
15-May-19	DMO	1,000,000	20-May-19	0.50
24-May-19	DMO	1,000,000	03-Jun-19	0.50
31-May-19	DMO	1,500,000	03-Jun-19	0.50
03-Jun-19	DMO	1,500,000	05-Jun-19	0.50
03-Jun-19	DMO	3,000,000	11-Jun-19	0.50
05-Jun-19	DMO	3,500,000	10-Jun-19	0.50
11-Jun-19	Thurrock Council	2,000,000	11-Dec-19	0.80
14-Jun-19	Conwy County Borough Council	2,000,000	16-Dec-19	0.80
10-Jun-19	DMO	2,000,000	14-Jun-19	0.50
10-Jun-19	DMO	1,500,000	11-Jun-19	0.50
12-Jun-19	Surrey County Council	2,000,000	12-Dec-19	0.78
11-Jun-19	DMO	2,000,000	12-Jun-19	0.50
11-Jun-19	DMO	2,000,000	19-Jun-19	0.50
17-Jun-19	DMO	4,500,000	19-Jun-19	0.50

Money Market Funds Investments April – June 2019

Date of Investment	Counterparty	Amount (£)	Date of Repayment	Average daily Interest Rate %
01-Apr-2019	CCLA	1,000,000	On-going	0.76
01-May-2019	Federated	1,000,000	19-May-2019	0.77
03-Jun-2019	Federated	1,000,000	On-going	0.76
11-Jun-2019	Invesco	1,000,000	18-Jun-2019	0.75

Borrowing April – June 2019

Date of borrowing	Institution	Amount (£)	Date of Repayment	Interest Rate %
20/05/2019	Western Isles Council	2,000,000	01/07/2019	0.75
17/06/2019	Vale of Glamorgan Council	1,500,000	01/11/2019	0.73
19/06/2019	Neath Port Talbot Council	1,000,000	01/11/2019	0.76