

Committee:	Cabinet	Date:	Thursday, 5 September 2019
Title:	Corporate Plan Delivery Plan 2019/20 Quarter 1 Progress Update		
Portfolio Holder:	Cllr Paul Fairhurst, Portfolio Holder for Business, Economy, Jobs, Investment and Strategy; Youth Services		
Report Author:	Dawn French, Chief Executive dfrench@uttlesford.gov.uk Tel: 01799 510400	Key decision:	N

Summary

1. The Corporate Plan refresh 2019-2023 was agreed by Council at its meeting on 21 February 2019 and the delivery plan was agreed by Cabinet at its meeting on 28 February 2019. This report sets out progress against the Corporate Plan Delivery Plan between April and June (Q1); although it provides more recent update where progress since the end of June has been significant.

Recommendations

2. To note progress against the Corporate Plan Delivery Plan, attached at Appendix A.

Financial Implications

3. All financial implications arising from the delivery plan were reflected in the budget for 2019/20, as approved by Full Council on 21 February 2019.

Background Papers

4. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

None

Impact

- 5.

Communication/Consultation	Consultation specific to projects within the delivery plan is undertaken as necessary.
Community Safety	Progress on Community safety projects is included within the report.

Equalities	Equality impact assessments are undertaken in relation to specific projects, as necessary.
Health and Safety	Any health and safety implications resulting from actions or projects in the delivery plan are the subject of appropriate risk assessments, where necessary.
Human Rights/Legal Implications	Any human rights or legal implications arising from individual projects within the delivery plan are assessed and addressed.
Sustainability	Any sustainability implications arising from individual projects within the delivery plan are assessed and addressed.
Ward-specific impacts	Any ward specific issues arising from individual projects within the delivery plan are identified.
Workforce/Workplace	Any workforce implications arising from individual projects within the delivery plan are assessed and addressed.

Situation

6. The Corporate Plan 2019-2023 refresh was adopted by Full Council at its meeting on 21 February 2019. The Corporate Plan priorities remain:
 - Promote thriving, safe and healthy communities
 - Protect and enhance heritage and character
 - Support sustainable business growth
 - Maintain a financially sound and effective Council
7. Three additional bullet points were added to underpin the Plan's priorities as important considerations for how the Council delivers its services:
 - to manage and minimise the environmental impact of our activities
 - to maximise the use of digital and SMART technology to enhance well-being
 - to demonstrate our commitment to diversity and inclusion
8. The Corporate Plan Delivery Plan (CPDP), adopted by Cabinet at its meeting on 28 February 2019, sets out the more significant actions/projects (outputs), expected outcomes and performance measures by which success will be measured.
9. Appendix A sets out progress against each element of the CPDP at the end of Quarter One 2019/20, which covers the period April to June but where

significant progress has been made after this period, this has been included in the narrative to give the most up to date picture.

10. It was recognised when the CPDP was approved this year that the plan had been updated, but not significantly reworked, to provide continuity into the new municipal year.
11. Good progress has been made on a number of priorities, however, the following are drawn to members' attention as being of note:
 - a. The Walking for Health Programme has been launched with six health walks across the district led by volunteers. Through collaboration with the Saffron Walden Museum this programme has also served to increase public awareness of local wildlife and the countryside as a local wildlife expert has joined the walks.
 - b. The Council's Housing Service has embedded a new model of service delivery to comply with the Homelessness Reduction Act 2017. Focusing upon the prevention and relief of homelessness, customers now receive assessments which proactively consider other factors than just their housing situation. Through the Homelessness Partnership there has also been an increase in multi-agency responses to support the needs of those who are homeless or at risk of homelessness.
 - c. A successful funding application has enabled automatic number plate recognition capability to be added to CCTV in Stansted. This camera will provide some coverage to the B1383, helping to identify offenders moving from one side of the district to the other.
 - d. The Garden Room in Saffron Walden is now offering Yoga4Health sessions. This activity underlines how the day centres can offer activities which improve health and wellbeing and reduce social isolation. Officers are proactively exploring how other forms of local partnership working within the day centres can contribute to this.
 - e. Performance within Quarter 1 2019/20 shows that Environmental Services delivery has improved across the service. Of particular note is the considerable reduction in the wait time for new bins; as most new requests are delivered within seven working days.

Risk Analysis

12.

Risk	Likelihood	Impact	Mitigating actions
The Delivery Plan cannot be delivered	2	4	Resources have been allocated to the Delivery Plan and it will be monitored

			regularly by Cabinet
The Delivery Plan actions do not further the Council's priorities as intended	1	4	Actions have been selected that are considered most appropriate to support the Councils priorities; evaluation will be ongoing to reflect on whether the outputs achieve the outcomes expected

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

Appendix A: Q1 Corporate Plan Delivery Plan Actions Report 2019-20