

Committee:	Council	Date:	16 December 2019
Title:	Local Council Tax Support Scheme Proposals 2020/21		
Portfolio Holder:	Portfolio Holder for Finance and Budget Cllr Neil Hargreaves		
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Summary

1. There is a requirement to annually review the Local Council Tax Support (LCTS) Scheme, and propose changes to the scheme for the following financial year. The decisions made, even if no change is proposed, must then be consulted upon before a decision is taken at Full Council in December on the final scheme for the following financial year.
2. As can be seen from the table in paragraph 8 Uttlesford has the lowest percentage contribution requirement of any authority in Essex. This demonstrates that whilst the council has had sufficient funds to support the scheme it has done so.
3. In 2013/14 when the original scheme was introduced the contribution rate was set at 8.5%. This increased in 2014/15 to 12.5% and it has remained at this rate for each subsequent year.
4. The Cabinet agreed their draft proposals for the 2020/21 LCTS Scheme at the Cabinet meeting on the 15 July.
5. The Council carried out a consultation with all preceptors and the public on the LCTS scheme draft proposals for 2020/21 over the summer. The consultation responses report is included as Appendix 1.
6. The LCTS scheme proposals along with the consultation responses were reviewed at the Cabinet meeting on the 26 November and Cabinet agreed that the proposals to maintain the scheme on the current basis should be presented to Full Council for ratification.

Recommendations

7. That the Council approve the Local Council Tax Support scheme for 2020/21 as set out in this report and recommended by Cabinet on 26 November 2019.
 - I. The 2020/21 LCTS scheme is set on the same basis as the 2019/20 scheme and therefore the contribution rate is frozen for the fifth consecutive year.
 - II. The Council continues to protect Vulnerable and Disabled Residents and Carer's on a low income.

Financial Implications

8. Detailed in the main body of this report.

Background Papers

9. None

Impact

Communication/Consultation	Proposals subject to public consultation and discussions with major preceptors
Community Safety	None.
Equalities	An equalities impact assessment has been included as Appendix B
Health and Safety	None.
Human Rights/Legal Implications	Compliance with relevant legislation.
Sustainability	The objective is to achieve a financially sustainable set of arrangements.
Ward-specific impacts	None.
Workforce/Workplace	Ongoing demands on the Revenues & Benefits, Housing and Customer Service teams

Local Council Tax Support (LCTS) Scheme

10. The LCTS scheme was implemented to replace the Council Tax Benefit (CTB) scheme which was fully funded by the Department for Work and Pensions in 2013.
11. In 2013 the Government provided funding at 90% of the cost of the previous year's CTB scheme to local councils for the scheme. Overall council funding has reduced each year which directly affects our financial ability to support the LCTS scheme.
12. Each year the Council must decide whether to change the LCTS scheme for working age applicants in its area. The LCTS scheme for Pension Age claimants is set by Government who state we must fully protect pensioners under the same rules that applied to Council Tax Benefit. This means we have no discretion in the help we give people over pension age, as there are nationally set rules for this group.
13. Changes to the scheme will only affect working age claimants who currently receive LCTS or who may apply in the future, to provide support for people on certain benefits and low incomes.
14. The Council has adopted a scheme which has the following key elements:
 - a) Pensioners on low income protected from adverse changes (as required by Government)

- b) Disabled people, carers and blind people on a low income receive discretionary protection from adverse changes
- c) Working age people previously on full CTB pay no more than 12.5% of the council tax bill
- d) £25 per week of earned wages income disregarded from assessment (to provide a work incentive)
- e) Child Benefit and Child Maintenance disregarded from assessment (to minimise exacerbation of child poverty, or accusations of same)
- f) Hardship Policy to enable additional support for genuine extreme hardship cases

Contribution Rates across Essex

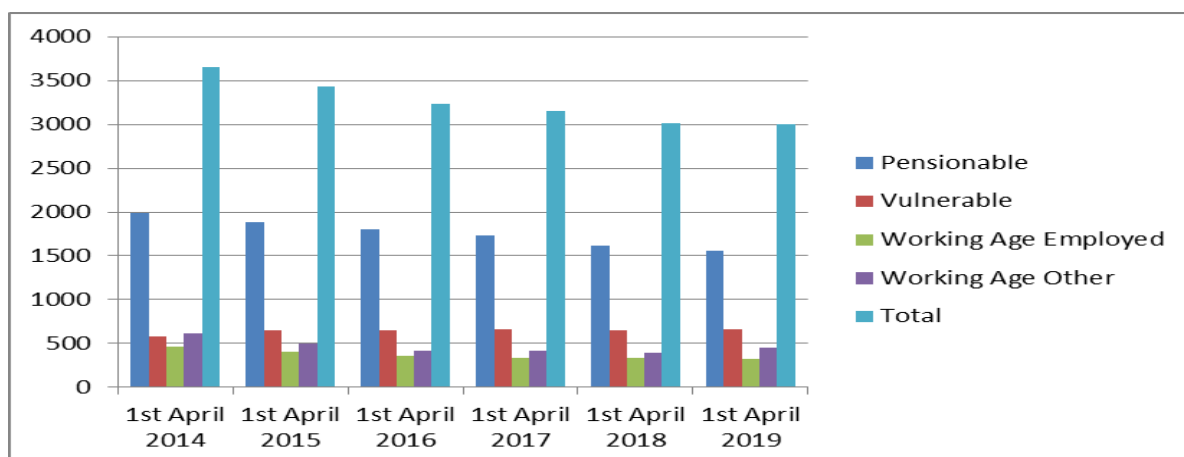
15. The council has the lowest percentage contribution rate within Essex with the highest being set at the maximum permitted level of 30%.

	Contribution Rate (%)						
	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20
Basildon	15	25	25	25	25	25	25
Braintree	20	20	20	20	24	24	24
Brentwood	20	20	20	20	20	20	20
Castle Point	30	30	30	30	30	30	30
Chelmsford	20	23	23	23	23	23	23
Colchester	20	20	20	20	20	20	20
Epping Forest	20	20	20	25	25	25	25
Harlow	24	24	24	26	24	24	24
Maldon	20	20	20	20	20	20	20
Rochford	20	20	20	20	28	28	28
Southend-on-Sea	25	25	25	25	25	25	25
Tendring	15	15	20	20	20	20	20
Thurrock	25	25	25	25	25	25	25
Uttlesford	8.5	12.5	12.5	12.5	12.5	12.5	12.5

Caseload

16. The following table and graph details the caseload as at 1st April for each of the previous 6 years.

	1st April 2014	1st April 2015	In year movement	1st April 2016	In year movement	1st April 2017	In year movement	1st April 2018	In year movement	1st April 2019	In year movement
Pensionable	1,984	1,881	(103)	1,807	(74)	1,735	(72)	1,621	(114)	1,557	(64)
Vulnerable/Disabled	582	651	69	653	2	667	14	651	(16)	664	13
Working Age - Employed	470	406	(64)	359	(47)	334	(25)	341	7	323	(18)
Working Age - unemployed	612	498	(114)	417	(81)	419	2	400	(19)	452	52
Total Claimants	3,648	3,436	(212)	3,236	(200)	3,155	(81)	3,013	(142)	2,996	(17)



Effect of changing the Contribution Rate

17. The Band D equivalent used in this report for the calculation of the effect of an increase in contribution rate and the full cost of the scheme is estimated based on the 2019/20 Band D equivalent uplifted to reflect the estimated cost for 2020/21.
18. For each increase of 2.5% in the contribution rate it would generate a potential additional council tax income of £32,261 across all the preceptors of which the council would retain £4,517.
19. The impact of each 2.5% increase on a Working Age claimant who receives the maximum amount of LCTS would be an additional £41.63 per year to pay, equating to £0.80p per week.
20. The financial gain and the claimant impact are detailed in the table below, the costings are based on all working age claimants paying a 12.5% contribution, as it is impossible to identify and calculate precise figures as the contribution level varies dependant on the claimant's financial circumstances.

Percentage Contribution	Average liability income due	90% Collection Rate	Increase @ 2.5% increments	Additional Cost to claimant	
				per year	per week
12.50%	£179,230.22	£161,307			
15%	£215,076.26	£193,569	£32,261	£41.63	£0.80
17.50%	£250,922.31	£225,830	£64,523	£83.26	£1.60
20%	£286,768.35	£258,092	£96,784	£124.88	£2.40

Income Sharing Agreement

21. An Essex wide income sharing agreement was entered into with all billing authorities and major preceptors at the time of implementation of the new LCTS scheme.
22. The main principles of the agreement are to ensure a joint approach in maximising income collection, reduce fraud and ensure compliance.
23. By working proactively on fraud this ensures that our Taxbase is maintained at the maximum level generating extra revenue for both the major preceptors and billing authorities.
24. Preceptors receive a share of all income generated for Council Tax and this is allocated through the Collection Fund at year end.

25. The increased income generated specifically from these activities and internal decisions by UDC each year is monitored and the preceptors have agreed to share their element of the extra income with the Local Authorities.
26. Two posts are being funded through this agreement to work directly on all areas of fraud and compliance within Council Tax.
27. We are currently working with Essex County and other Local Authorities on the 'Next Steps for the Sharing Agreement'. Due to the success of this agreement for all parties it is anticipated that this will continue.
28. The income generated directly from this work will also be shared as per the agreement.

LCTS Administration, hardship and recovery funding

29. As part of the scheme the major preceptors (County, Fire and Police) provide funding of £34,000 per annum to employ an officer to ensure the efficient administration of the LCTS scheme. The officer also works with those people affected by the scheme to provide support in managing their payments and thereby avoiding costly recovery action being taken.
30. Essex County Council contributes £7,000 per annum towards the running of the hardship scheme which has a £15,000 annual budget (£8,000 UDC element).

Full cost of LCTS scheme

31. The following table shows that the forecast financial position for UDC in 2020/21 is a net cost of £380,021, based on the caseload as at 1 April 2019 and a forecast band D equivalent.

£'000	LCTS Expenditure 2020/21	County, Fire and Police Share	UDC Share 2020/21
LCTS Discounts	3,469,564	2,983,825	485,739
Major Preceptors - Sharing Agreement (14%)	0	105,687	(105,687)
Net of LCTS Scheme & Discounts	3,469,564	3,089,512	380,052
Major Preceptor LCTS Funding (Admin & Recovery)	0	34	(34)
LCTS Hardship Scheme	15	7	8
ECC Funding of Hardship Scheme	0	5	(5)
Total Net Cost	3,469,579	3,089,558	380,021

32. The expectation is that current caseload levels will remain fairly static, but it should be noted that these could see some further increases with the wider rollout of UC.

Consultation Responses

33. The consultation period for all the major preceptors (Essex County Council and the Police, Fire and Crime Commissioner) and Town and Parish Councils

began on the 22 July and 27 August for the public with both closing on the 30 September.

34. The full report on the outcomes of the Consultation can be viewed in Appendix 1. This includes additional comments submitted and the responses to these of the Cabinet Member for Finance.
35. A total of 156 responses were received, 134 from the public and 22 from preceptors.
36. The consultation responses are detailed in the following table (please note that not all respondents answered all the questions);

Questions		Residents	Preceptors	Total	
Q1 The Government has said pensioners on low income must be given full protection from the implications of the Local Council Tax Support (LCTS) scheme. Uttlesford's current scheme also protects disabled people on a low income and carers on a low income.					
Do you agree with this?	Yes	86	19	105	94%
	No	7	0	7	6%
		93	19	112	100%
Q2 In the past few years the level that working age recipients in Uttlesford contribute towards their Council Tax bill has been set at 12.5%. This is the lowest contribution of any council in Essex.					
Should the council keep the rate at 12.5%?	Yes	64	12	76	67%
	No	31	7	38	33%
		95	19	114	100%
If "No", do you think the discount should be larger or smaller?					
	Larger	13	2	15	45%
	Smaller	17	1	18	55%
		30	3	33	100%

Risk Analysis

Risk	Likelihood	Impact	Mitigating actions
Assumptions about costs and income levels are incorrect	2 (a high degree of variability and estimation is involved)	2 (adverse or favourable cost affecting the council budget/collection fund)	Monitor trends closely and review scheme each year to make necessary adjustments

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.