

Scoping Report for Scrutiny Committee Review

Review Topic	Airport-related fly-parking
Scoping Report to go to meeting on	4 February 2020
Final report to go to meeting on	TBC
Task and Finish Group Members	Cllrs Caton, Driscoll and Reeve
Lead Officer	Gordon Glenday

Purpose and/or Objective of the Review (what the review should achieve)	The purpose of the review is to establish the current situation with regard to discouraging airport-related fly-parking and therefore identify what improvements can be made in policy, practice and/or procedure to alleviate issues caused to residents in areas close to the airport
Terms of Reference (to include the scope of the review)	<ul style="list-style-type: none"> • Define what is meant by fly-parking • Gain an understanding of legal position with regard to the responsibilities of the various bodies • Gain an understanding of the current measures and forums to tackle fly-parking • Research current practice from other local authorities • Consider any gaps in provision • Formulate recommendations • The review should not consider any other aspects of on or off site airport parking provision except where there is a direct bearing on fly-parking
Methodology / Approach (methods to be used to gather evidence)	<ul style="list-style-type: none"> • Analysis of current approaches • Collation of practice by local authorities which also have airports in their boundaries • Evidence gathering to demonstrate scale of problem • Interviews with representatives from relevant bodies • Preparation of report with recommendations for Scrutiny Committee

Written Evidence Required	TBC
Potential Consultees/Witnesses	Representatives of: UDC MAG NEPP Parish Councils Residents Planning Committee