

## Corporate Plan Delivery Plan 2020/21

**Vision: Making Uttlesford the best place to live, work and play**

<b>Theme: Active Place-Maker For Our Towns And Villages</b>					
<b>We Will:</b>	<b>Activities</b>	<b>Outputs/Milestones</b>	<b>Resources</b>	<b>Lead CM/ Officer</b>	<b>Change due to Covid-19</b>
<b>1. Masterplan our new communities for and with residents</b>					
<p>a. Use Locally Led Development Corporations to deliver sustainable new settlements</p> <p>b. Provide the greatest level of influence and protection for communities adjacent to new settlements</p>	<p>Consider way forward for the Local Plan: Decide whether to withdraw the plan or seek to continue with examination of the submitted plan. <b>Complete</b></p> <p>If withdraw, carry out an issues and options assessment to determine whether new settlements remain part of the most appropriate development strategy.</p> <p>In parallel with progress towards an adopted local plan, establish the role of Locally Led Development Corporation (LLDC) through engagement with promoters.</p>	<p>Decide whether to withdraw the plan or seek to continue with examination of the submitted plan.</p> <p>Update Local Development Scheme and achieve its work programme</p>	<p>Within existing resources</p>	<p>Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning</p>	<p>This work will progress as far as possible within existing resources, recognising the limitations on officer resources and subject to the evidence base.</p>

**2. Support our towns and villages to plan their neighbourhoods**

<p>a. Deliver an outstanding planning and place-making capability with the right capacity to create quality outcomes with and for all our communities</p>	<p>External reviews of pre-application processes, potential of planning obligations and engagement of town and parish councils.</p> <p>Explore potential for an interim Supplementary Plan Document (SPD) to provide up to date guidance on implementation of adopted local plan policies</p>	<p>Increase in PPAs and fulfilment within agreed timescales. Greater engagement of town and parish councils at formative stages in preparation of proposals by developers.</p>	<p>Within existing resources</p>	<p>Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning</p>	<p>This work will progress as far as possible within existing resources, recognising the limitations on officer resources.</p>
<p>b. Facilitate Neighbourhood Planning across the district through strong engagement with and support of all town and parish councils</p>	<p>Officers to work pro-actively with Parishes to encourage more Neighbourhood Plans to be instigated and subsequently “made” to help communities shape their own areas.</p>	<p>Progress with neighbourhood plans already underway.</p> <p>Additional neighbourhood plans commenced</p>	<p>Within existing resources £50k had been allocated in the budget. Does not fall within ‘essential spend’ Neighbourhood planning groups are encouraged to use resources of RCCE and UDC</p>	<p>Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning</p>	<p>This work will progress as far as possible within existing resources, recognising the limitations on officer resources</p>
<p>c. Implement policies which create better homes and neighbourhoods that meet or exceed national standards</p>	<p>Explore potential for an interim SPD to provide up to date guidance on implementation of adopted local plan policies</p>	<p>SPD approved by Cabinet following consultation</p>	<p>Within existing resources</p>	<p>Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning</p>	<p>Continue to explore options, including PPG, having regard to the work required and weight that can be attached.</p>

d. Work with partners and stakeholders to deliver new sports, play and community facilities	<p>Develop an interim policy/SPD on new key planning policy objectives such as open space standards and community facilities</p> <p>Explore where appropriate delivery through neighbourhood plans</p>	SPD approved by Cabinet following consultation	Within existing Resources	Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning	Continue to explore how PPG can provide consistent advice on standards that might be achievable
<b>3. Secure greater benefits for our community from new development</b>					
a. Implement the Community Infrastructure Levy along with s106 to deliver strategic community projects and greater local benefit from development	<p>Consultants have been commissioned to develop a Community Infrastructure Levy charging regime. However, due to the current uncertainty with the Local Plan, this work is on hold.</p>	Submission of sound local plan proposals	Within existing resources	Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning	<p>The work of the s106 Scrutiny T&amp;F group will continue but has been delayed and a PPG in respect of s106 would provide guidance</p> <p>CIL will be developed at the appropriate time</p>
b. Increase the transparency of the Section-106 Agreement process and councillor engagement	<p>External review of existing practice has been commissioned together with advice on potential for enhancement.</p> <p>Engage with ward members and Parishes in relevant pre-application discussions to ensure that the local community's aspirations are considered from the outset in all larger planning</p>	<p>To assess and where appropriate implement recommendations from external review.</p> <p>Develop a clear process for engagement with local communities. Committee report templates to be reviewed to ensure that they are clearly understood.</p>	Within existing resources	Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning	<p>The work of the s106 Scrutiny T&amp;F group will continue but has been delayed.</p> <p>Further improvements will be considered once a number of reviews have reported, recognising the limitations on officer resources</p>

	applications (though may not always be deliverable).	Scrutiny planning obligations review final report May 2020			
c. Ensure that strong Planning Enforcement holds developers to account	<p>Undertake annual reviews of enforcement service to assess which cases are coming forward and how cases are being settled.</p> <p>S106 Officer now coordinating data on all planning obligations, ensuring that there are timely interventions to implement planning decisions and conditions.</p> <p>Enforcement Team (which includes the S106 Officer) to lead on this.</p>	Compliance with obligations and planning conditions.	Within existing resources	Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning	This work will progress as far as possible within existing resources, recognising the limitations on officer resources
d. Require developers to be considerate of the communities in which they build	Develop a mechanism/policy to ensure all developers meet the standards of the Considerate Constructors Scheme – raise at all pre-apps and include in all PPA discussions	Adoption and implementation of the policy	Within existing resources plus income from Planning Performance Agreements	Portfolio Holder for Planning and the Local Plan/Assistant Director of Planning	Continue to promote as is Work on introducing a new scheme will be paused.
<b>4. Work with the airport on issues of concern to communities</b>					

a. Seek a reduction in night flights	Lobby central government on this issue to represent the needs of residents.	Representations made	Within existing resources	Portfolio holder for Transport, Infrastructure and Stansted Airport/ Assistant Director Planning	Continue to lobby
b. Implement programmes to reduce airport related village fly-parking	Scrutiny Panel Task and Finish Group to undertake this task. Portfolio holder engagement with local councils	Final report with recommendations to be submitted by late Summer	Within existing resources	Portfolio holder for Transport, Infrastructure and Stansted Airport/ Assistant Director Planning	Continue to work through NEPP and await the outcome of the Scrutiny T&F group.
c. Work to secure investment in sustainable transport to and from airport, including for local workers	UDC is represented on Stansted Area Transport Forum Working Groups and helps shape their action plans	Surface access mode share targets for air passengers and trips to/ from work on airport achieved	Within existing resources	Portfolio holder for Transport, Infrastructure and Stansted Airport/ Assistant Director Planning	This work will continue.

5. Nurture employment and retail areas to create jobs and retain businesses					
a. Protect and grow our town centres as economic hubs	<p>Explore potential for managed business hubs on larger business developments or as part of a new mixed use town centre development. Investigate potential bidding opportunities for external lottery funding.</p> <p>Work with Saffron Walden BID and Great Dunmow Town Team, and Stansted Parish Council and Business Forum on local needs.</p> <p>Parking offer will need to be looked at by specialists to inform a Parking Strategy considering what car parking aims to do for our town centres.</p>	<p>Consultant's report on viability of Great Dunmow market completed March 2020.</p> <p>Installation of new car park machines to provide data on usage</p> <p>Car Park Strategy completed</p>	Within existing resources	Leader/Portfolio Holder for Planning and Local Plan/Assistant Director of Planning	A new ED strategy will be required to reflect 'new normal', including support for consumer confidence to return to the High Street, recognising the limitations on officer resources
b. Increase tourist spend	Working in a cross border partnership, looking to apply to become a Tourism Zone.	<p><del>Tourism spend reports</del></p> <p>Maintain Service Level Agreements with Visit Essex and Visit Cambridge-</p>	£20k allocated in the budget	Leader/Assistant Director of Planning	A/A –part of a new ED strategy
c. Support the creation of amenities that stimulate and facilitates local businesses, such as	Attraction of inward investment, growth of existing business and new	Hold annual Business Breakfast and Business Awards events.	Within existing resources and support from success Essex	Leader/Assistant Director of Planning	A/A –part of a new ED strategy

enterprise zones, business parks, office blocks, industrial areas, and start-up hubs	business (entrepreneurial activity).	Promotion of Chesterford Research Park  Implementation of North Essex Economic Strategy Board action plan			
d. Support the expansion and promotion of key relevant employment sectors for the district	Engage with Partner to establish North Essex Economic Strategy (NEES)	Monitor strategy and action plan	Within existing resources	Leader/Assistant Director of Planning	This work will progress as far as possible within existing resources, recognising the limitations on officer resources.
e. Work with partners to promote the economic opportunities of the London - Cambridge Innovation Corridor, Stansted Airport and our main transport corridors	Attraction of inward investment, growth of existing business and new business (entrepreneurial activity)  Work closely with London, Stansted, Cambridge Consortium (LSCC) Central Area Alliance officer on inward investment opportunities	LSCC Central Area Alliance Officer starts in post on 30/3/20	Within existing resources	Leader/ Portfolio Holder for Infrastructure, Transport and Stansted Airport/Assistant Director of Planning	This work will progress as far as possible within existing resources, recognising the limitations on officer resources.
f. Work with the airport to increase local airport-based employment opportunities	Continue to develop working relationship with Stansted Airport/Harlow College to secure more training opportunities.	Attraction of inward investment, growth of existing business and new business (entrepreneurial activity) into Northside.	Within existing resources	Portfolio Holder for Infrastructure, Transport and Stansted Airport/Assistant Director of Planning	This work will be paused until the future requirements are understood.

<b>6. Enforce good business standards in our district</b>					
a. Make sure that businesses and trades in our district meet the national standards and licensing required of them	<p>Support businesses through a programme of education on required standards to mitigate need for enforcement intervention</p> <p>Participate in the Essex Occupational Health and Safety Group work programme which focuses both on national and local priorities</p>	Meeting the requirements of the code for inspections as reported in the Local Authority Health and Safety data return (LAE1)	Within existing resources	Portfolio Holder for Council and Public Services/Assistant Director of Housing, Health and Communities	This work will progress as far as possible within existing resources, recognising the limitations on officer resources and their priority on covid19 work
<b>7. Deliver more affordable homes and protect those in need in our district</b>					
a. Increase the number of affordable homes delivered and different tenure options including social renting	<p>Develop a new Housing Strategy and supporting policies that details how the Council will develop, acquire and enable the supply of affordable housing</p> <p>Develop a new Housing Revenue Account (HRA) Business Plan that confirms the capacity of borrowing through the HRA for the delivery of new council housing (including use of commuted sums, Right to Buy (RTB) receipts, loans and innovative funding models)</p>	<p>New Housing Strategy adopted by January 2021</p> <p>New HRA Business Plan adopted by January 2021</p>	Within existing resources	Portfolio Holder for Housing, Communities, Youth and Health/Assistant Director of Housing, Health and Communities	The development of the Business Plan will be progressed but HRA funding may inhibit ambition

	<p>Regularly engage with local registered providers on their affordable housing delivery and identify barriers to further development, Ensure appropriate schemes deliver the required 40% affordable homes</p> <p>Incentivise community-led housing programmes to increase the number of Community Land Trusts (CLTs) across the District, particularly within rural communities</p> <p>Explore Homes England (HE) grant opportunities as they become available</p>	<p>Information on pipelines and barriers provided. Action taken to increase supply and remove Barriers</p> <p>Grants policy reviewed resulting in an increase in grants awarded and delivery of CLTs by March 2023</p> <p>HE Grant applied for and awarded on new build schemes</p>			
b. Refurbish our existing council homes to sustainable standards when required	<p>Continue with estate renewal and regeneration programmes whilst reducing the carbon footprint of those homes</p> <p>Improve home energy efficiency across the Council's housing stock</p>	<p>Increased number of council homes with low carbon features such as external wall insulation, solar panels and heat source pumps, that are healthy and affordable to run</p>	To be costed within the new HRA business plan	Portfolio Holder for Housing, Youth and Health/ Assistant Director of Housing, Health and Communities	The development of the Business Plan will be progressed but HRA funding may inhibit ambition
c. Reduce the number of empty homes	<p>Develop an Empty Homes Strategy</p>	<p>New Empty Homes Strategy adopted</p> <p>Reduction in the number of empty homes</p>	Within existing resources	Portfolio Holder for Housing, Youth and Health/Assistant Director of	This work will progress as far as possible within existing resources, recognising the limitations on officer resources.

				Housing, Health and Communities	
d. Ensure that landlords maintain high quality private sector housing conditions	Review assistance available for landlords, including empty property owners	Revision of Housing Renewals Assistance Policy	Within existing resources	Portfolio Holder for Housing, Youth and Health/Assistant Director of Housing, Health and Communities	This work will progress as far as possible within existing resources, recognising the limitations on officer resources.
e. Ensure that services to protect vulnerable women and men who live in our district are accessible and appropriate	Work together with Essex County Council and partner agencies effectively to support victims of domestic violence, generating the best possible outcomes	Monitor of report on referrals generated Essex County Council	Within existing resources	Portfolio Holder for Communities/ Assistant Director of Housing, Health and Communities	This work will progress as far as possible within existing resources, recognising the limitations on officer resources.
<b>8. Promote healthy lifestyles in diverse and inclusive communities</b>					
a. Work with partners, including the voluntary sector, to improve the general quality of life for residents, including for residents that experience social isolation, poor mental health, obesity, addiction and dementia	Deliver recommendations of the Uttlesford Health and Wellbeing Strategy  Develop and implement a Communities Strategy to drive community action and mobilise social capital including developing the role of communities and the voluntary sector in delivering our priorities pause	Improved health and wellbeing outcomes  Adoption of the Communities Strategy	Within existing resources Public Health Grant funding £5k for dementia work	Portfolio Holder for Housing, Youth and Health/Portfolio Holder for Communities / Assistant Director of Housing, Health and Communities	Continue with existing plans and programmes
b. Continue to be an active partner of the Health and Wellbeing	Contribute to the work of the Uttlesford and West Essex Health and Wellbeing	Programmes delivered that promote living well	Within existing resources	Portfolio Holder for Housing Youth and Health /	Continue with existing plans and programmes

Partnership, to promote healthy lifestyles

boards to deliver programmes that promote living well

Public Health Grant funding

Assistant Director of Housing, Health and Communities