

## **COMMUNITY SERVICES REVIEW WORKING GROUP (CSRWG)**

### **TERMS OF REFERENCE**

#### **(Status)**

- The CSRWG is a working group of the Cabinet. It may make recommendations but is not a decision-making body.

#### **(Membership)**

- Six elected members of the Council to be appointed to the CSRWG by Cabinet which will include the portfolio holder for Council and Public Services. One member of the CVS Uttlesford to be appointed to the working group. The Portfolio-holder for Council and Public Services will Chair the working group. Substitutes are not permitted.
- Further members may be co-opted for a specified period of time where their expertise would enhance the group. Any co-opted members will be approved by the Chair and lead officer prior to their attendance.

#### **(Quorum)**

- Quorum will not apply.

#### **(Function)**

- To explore, understand and (re)define the target population for the services under review, using data about the age, health, quality of life, life expectancy, etc. of our residents as well as issues such as connectivity
- To use an asset based approach to enable residents to share their views and experiences of local services and consider concerns and possible solutions.
- To understand and map the existing community support services available to the older residents of our district and identify gaps in provision.
- Identify the best way to deliver/commission services to fill any identified gaps in services
- To work with other appropriate groups to include parish councils to identify new opportunities currently being explored and how they fit with the above.

#### **(Meetings)**

- Meetings will be held in private.