

Unique ID	Task Name	Start	Finish	Resource Names	% Complete	RAG Rating	Progress Notes
	LP Project Plan Q2 Live Tasks						
882	Background Research Work	Wed 05/08/20	Tue 31/12/24				
885	2 Land Value Capture	Mon 02/08/21	Thu 03/03/22	Stephen Miles	5%		Model MOU highlights requirements on larger sites. Viability consultants appointed.
886	4 Delivery Mechanisms	Mon 02/08/21	Fri 30/12/22	Simon Payne	5%		Model MOU identifies collaboration partnership approach. Researching options elsewhere for LLNTDC as potential fall back
888	5 Best Practice in Local Plan Policies and Proposals	Wed 05/08/20	Fri 29/12/23	Combined Team	12%		For all to research best practice.
887	6 Long Term Stewardship	Mon 02/08/21	Tue 31/12/24	Stephen Miles	5%		Model MOU identifies requirement for Stewardship
1334	Duty to Cooperate (generic)	Mon 26/04/21	Wed 31/07/24				define key dates and stages
1267	4 Arrange Draft Local Plan discussion with all DtC partners	Thu 02/09/21	Thu 30/12/21	Jane Wormald	0%		Meeting to be arranged for October?
1265	2 Arrange meeting with Transport Stakeholders	Thu 02/09/21	Fri 29/10/21	Ben Kennedy	25%		Meetings held with neighbouring local authorities on transport matters. Technical meeting with public transport operators and other transport agencies planned for later July.
1618	3 Informal DtC Meeting with GCP	Tue 01/06/21	Fri 29/10/21	Stephen Miles	0%		
1376	EVIDENCE BASE	Tue 04/08/20	Tue 06/08/24	Stephen Miles			
1349	Air Quality Technical Planning Guidance	Wed 01/09/21	Tue 30/11/21	Demetria Macdonald			Use existing work. Review after POS
1350	Air Quality impacts on the AQMA	Wed 01/09/21	Tue 30/11/21	Demetria Macdonald, Stephen Miles	0%		are we using data from previous years or new data and reports from environmental health?
1665	Airport Study	Wed 07/10/20	Fri 31/12/21				
1377	Latest Airport Position	Wed 07/10/20	Fri 31/12/21	Jeremy Pine	26%		
1762	Arts and Culture Study (ACS)	Thu 01/07/21	Thu 11/11/21	Lois Bowser, Joanna Hill			
1631	3 ACS - Stage 1	Mon 06/09/21	Mon 18/10/21	Lois Bowser, Joanna Hill	0%		
1670	Biodiversity Strategy	Mon 03/05/21	Wed 31/07/24				
2246	7 LWS - Site Surveys Grassland and Woodland	Thu 01/07/21	Thu 30/09/21	Jane Wormald	0%		
1662	Education Capacity Study	Wed 07/10/20	Thu 30/09/21				
1339	Education Capacity	Wed 07/10/20	Thu 30/09/21	Lois Bowser	32%		Need to coordinate with IDP. Possible item to October SIDG
1317	Employment Needs & Economic Development Assessment (ENEDA)	Wed 10/03/21	Mon 01/04/24	Joanna Hill			
1734	7 ENEDA - Stage 2 Work to inform Reg 18 Plan	Wed 25/08/21	Thu 30/09/21	Joanna Hill	0%		Report to LPLG October '21

1735	8 ENEDA - Stage 2 Initial report to inform preferred options	Wed 07/07/21	Tue 21/12/21	Joanna Hill	10%		Main Report to LPLG Oct '21 awaiting member feedback and scheduling next meeting with Icenl
1328	Environment	Tue 04/08/20	Tue 06/08/24	Stephen Miles			
1664	Green Infrastructure	Wed 07/04/21	Tue 30/11/21				
1332	1 Green belt Review	Fri 30/07/21	Thu 30/09/21	Stephen Miles	36%		Use existing work. Review after POS
1399	2 Green Infrastructure Study - Internal	Thu 01/07/21	Thu 30/09/21	Jane Wormald	0%		Report to LPLG Oct. '21 is this piece of work still in house and who will do it and when
1398	3 Sport, Recreation, Green Spaces Study - internal	Wed 07/04/21	Thu 30/09/21	Joanna Hill,Jane Wormald	25%		Report of LPLG Oct. 28 '21 - work on open childrens play spaces to do. Ask Jane to assist
1385	Habitats & Regulations Assessment (HRA)	Tue 04/08/20	Thu 02/05/24	Joanna Hill			
1432	HRA – Stage 1 Draft Scoping Report	Tue 08/06/21	Thu 30/09/21	Joanna Hill	59%		incorporated into Stage 4 (ID - 1695)
1475	Hatfield Forest Recreation Avoidance and Mitigation Strategy Brief	Mon 02/08/21	Fri 29/10/21	Joanna Hill			ECC to procure TBC
1477	Hatfield Forest Recreation Avoidance and Mitigation Strategy Discussion with Natural England	Mon 02/08/21	Mon 20/09/21	Joanna Hill	0%		JH - 09.08 Natural England proposing to work with Place Services and neighbouring authoorities to find a way forward in commissioning interim guidance and tariff
1691	Heritage Sensitivity Assessment (HAS)	Wed 07/04/21	Tue 15/03/22				
2242	6 HSA Stage 1 Draft Report	Thu 10/06/21	Thu 30/09/21	Stephen Miles	19%		Consultants commenced stage 1 of study
1378	Housing	Tue 04/08/20	Tue 06/08/24	Stephen Miles,Joanna Hill			
870	5 Local Housing Needs Study - Internal	Wed 07/10/20	Mon 18/10/21	Stephen Miles	2%		SM to complete study by end of September to be presented at LPLG in October
1320	6 Housing Requirement - Local Housing Need Study	Tue 04/08/20	Mon 07/03/22	Stephen Miles	20%		
1323	Gypsy and Traveller Accomodation Assessment	Wed 07/04/21	Thu 30/09/21	Stephen Miles	7%		SM to contact County to follow up in Summer '21 on transit sites and need to investigate further ECC work. Transit work paused as unable to undertake site visits. U/k timescales. Laura Chase @ Colchester is the lead. (on hold) update on progress
1708	Infrastructure and Design	Wed 07/10/20	Mon 01/04/24				
1336	Infrastructure and Design	Wed 07/10/20	Mon 01/04/24	Lois Bowser	40%		
1649	Infrastructure Delivery Plan (IDP)	Mon 01/03/21	Mon 01/04/24	Lois Bowser			
1345	IDP - Stage 1 Consultants present their findings to SIDG	Wed 14/07/21	Wed 08/09/21	Lois Bowser	50%		Baseline report went to SIDG 27.07. Follow up report on strategic baseline issues to SIDG on 8.09 confirm this arrangement
1174	IDP - Stage 2 Scoping Baseline Report	Mon 17/05/21	Mon 01/11/21	Lois Bowser	15%		deadline for reised report 26.08.21 and presentation 02.09.21 for SIDG
1663	Landscape Sensitivity Assessment - (LSA)	Wed 07/04/21	Fri 07/01/22				
2236	7 LSA - study of existing settlements and larger sites	Tue 27/07/21	Thu 30/09/21	Jane Wormald	0%		

1685	Local Wildlife Sites Review (LoWS)	Mon 03/05/21	Wed 01/06/22				
2154	6 LoWS - Stage 1 Draft Report	Mon 05/07/21	Tue 01/03/22	Jane Wormald	0%		
1660	MasterPlanning (MP)	Tue 01/06/21	Mon 01/07/24	Jack Bennett			
1712	6 MP to review larger sites/clusters	Wed 11/08/21	Thu 30/09/21	Jack Bennett	0%		Findings to assessment officers
1410	7 MP of Medium Sized Sites - Internal/external	Wed 11/08/21	Wed 30/11/22	Jack Bennett	0%		
1717	9 MP Stage 1 - Preferred Option Prep work	Mon 09/08/21	Thu 02/12/21	Jack Bennett	0%		
1658	Net Zero Carbon Verification Study (NZCVS)	Mon 02/08/21	Wed 20/04/22				
1610	7 NZCVS - Verification of draft plan	Wed 25/08/21	Fri 31/12/21	Lois Bowser	0%		
2240	NZCVS - Prepare Brief	Mon 02/08/21	Fri 17/09/21	Lois Bowser	14%		dates to be confirmed on appointment and key programme dates
1656	Renewable Energy & Decarbonised Energy Study (DES)	Tue 01/06/21	Tue 27/09/22	Lois Bowser			Report to LPLG Nov '21
2159	5 DES - Stage 1 Initial high-level overview, issues, risks in a Preliminary Outline Strategy alongside the Preferred Options preparation	Fri 06/08/21	Thu 30/09/21	Lois Bowser	30%		
1550	Retail Capacity Study (RCS)	Tue 09/02/21	Fri 01/03/24				
1703	RCS – Stage 1 - Initial Draft Report to inform Preferred Options	Thu 22/07/21	Thu 30/09/21	Demetria Macdonald	0%		Report to LPLG Oct '21 confirm progress and update accordingly
1661	Strategic Flood Risk Assessment - (SFRA)	Tue 01/09/20	Fri 22/10/21				
2139	SFRA - Stage 1 - Draft Report	Mon 05/07/21	Fri 01/10/21	Luke Mills	20%		to go to LPLG 28.10.21 appointed JBA consultants
1386	Strategy - Internal	Tue 04/08/20	Thu 30/11/23	Stephen Miles			
1416	8 Roundtable DtC meeting to be organised	Wed 07/04/21	Thu 30/11/23	Jane Wormald	20%		DtC Programme to be monitored and managed. Meeting to be arranged in October.
1305	Sustainability Appraisal (Preferred Options) - (SA)	Tue 04/08/20	Fri 28/01/22				
2213	6 Scoping Consultation & GIS Analysis of Site Options	Thu 01/07/21	Thu 30/09/21	Luke Mills	13%		Scoping consultation to commence 11.08.21. GIS analysis method finalised and about to commence.
2214	7 Identify Settlement Growth Options	Mon 02/08/21	Thu 30/09/21	Luke Mills	1%		
2231	8 Assess Settlement Growth Options	Mon 02/08/21	Thu 30/09/21	Luke Mills	2%		Workshop by AECOM with Officers and Key Consultants. 13th or 17th Sept. Date tbc
2216	9 Assess of Strategic Sites	Wed 01/09/21	Thu 30/09/21	Luke Mills	0%		
2215	9.1 Technical Assessment of all sites	Mon 02/08/21	Thu 30/09/21	Luke Mills	2%		AECOM part of checklist to supplement officer input

2217	10 Identify Spatial Strategy Options	Wed 01/09/21	Fri 29/10/21	Luke Mills	0%		
1338	Transport Study (TS)	Tue 01/09/20	Fri 31/12/21				
1488	6 TS - input into site assessments on existing settlements	Mon 21/06/21	Mon 04/10/21	Ben Kennedy	30%		Large sites and clusters been shared with ECC transport colleagues for discussion.
2209	7-9 Transport Study - Strategic Model	Wed 01/09/21	Fri 31/12/21	Ben Kennedy	5%		Testing Scenarios and Options (up to 5 options)
2250	Stage 2 - Baseline Review	Tue 01/06/21	Wed 03/11/21	Ben Kennedy	75%		
1641	Viability Study (VS)	Mon 03/05/21	Wed 31/07/24	Lois Bowser			
1635	1 VS - Stage 1 Initial high-level overview, issues, risks in a Preliminary Outline Strategy alongside the Preferred Options preparation	Wed 23/06/21	Thu 30/09/21	Lois Bowser	10%		Initial high-level overview, issues, risks in a Preliminary Outline Strategy alongside the Preferred Options preparation - confirm with LB that consultants will report by end of August on the viability model for larger settlements. Invite to SIDG in Sept
1634	7 VS - Stage 2 Assessment based on emerging spatial strategy with policy assessment	Mon 02/08/21	Tue 01/02/22	Lois Bowser	0%		Assessment based on emerging spatial strategy with policy assessment
1507	Water Cycle Study (WCS)	Tue 01/06/21	Fri 30/06/23				
2144	6 WCS - Stage 3 Initial informal report/workshop on early findings and overview	Wed 01/09/21	Thu 30/09/21	Lois Bowser	0%		
2143	WCS - Stage 2 Iterative assessment based on emerging spatial strategy with policy assessment	Mon 02/08/21	Tue 01/02/22	Lois Bowser	10%		
2201	Larger Sites	Wed 30/09/20	Tue 10/12/24	Luke Mills			
992	2 Arrange first formal meetings with landowners/promoters/developers	Mon 23/08/21	Thu 30/09/21	Hayley Coles	50%		
2239	4 Secure signed MOU	Wed 25/08/21	Tue 30/11/21	Simon Payne	0%		
2204	5 Review Emerging strategy in light of provisions in NP's	Thu 01/07/21	Wed 01/12/21	Stephen Miles	0%		
639	7 Review Strategic Sites at risk Planning Policy and DM liaise closely on significant speculative planning applications	Wed 30/09/20	Tue 10/12/24	Roger Harborough	0%		
2206	Larger Site - Saffron Walden East	Mon 02/08/21	Fri 09/06/23	Luke Mills, Jack Bennett			
2205	1 Establish Strategy Stakeholder Board	Mon 09/08/21	Wed 15/09/21	Luke Mills	0%		Luke to hold meeting with JB to finalise actions for next 6 months w/c 06.09
2207	2 Masterplanners to review capacity of SW East	Mon 02/08/21	Thu 30/09/21	Jack Bennett	0%		
635	Management	Wed 01/07/20	Wed 01/05/24				
1630	9 Engage in discussions on devolution and respond to White Paper when published	Wed 30/09/20	Wed 01/05/24	Chief Exec.	20%		on going

636	Review proposed changes to national planning system and make representations as required	Wed 30/09/20	Wed 01/05/24	Stephen Miles	75%		
620	Preferred Options Prep Work	Thu 24/08/17	Fri 27/09/24	Stephen Miles			
617	Issues and Options Prep Work	Thu 01/07/21	31.12.21	Stephen Miles	20%		
1616	Schedule and manage monthly evidence base and strategic site coordination meeting	Thu 01/07/21	Thu 30/12/21	Hayley Richardson,Simon Payne			coordinate with LM and canvass dates.
2190	3 - Local Plan Evidence Base Coordination meeting	Thu 26/08/21	Thu 30/09/21	Hayley Richardson,Simon Payne	80%		
1003	Strategic Infrastructure Delivery Group	Thu 15/10/20	Wed 28/09/22				
2199	11 SIDG presentation on Energy	Mon 23/08/21	Thu 30/10/21	Lois Bowser	30%		for SIDG in October
2227	12 SIDG presentation report on IDP + POST and Water Cycle Strategy	Mon 23/08/21	Wed 08/09/21	Lois Bowser	0%		
1245	Strategic Land Availability Assessment SLAA	Mon 03/08/20	Mon 19/10/26				
1300	10 First review of 299 sites against POST	Mon 09/08/21	Fri 17/09/21	Luke Mills	15%		All sites been allocated to officers, spreadsheet in SharePoint.
2232	11 First Sieve - Reasonable Alternative Workshop Officers + IDP Energy and SA Consultants	Mon 23/08/21	Fri 17/09/21	Luke Mills	50%		Workshop by AECOM with Officers and Key Consultants. 13th or 17th Sept. Date tbc
2223	12 Final Sieve - Reasonable Alternatives	Mon 23/08/21	Thu 30/09/21	Luke Mills	0%		To identify upto 5 spatial strategy options AECOM and Tetra Tech and other key consultants to test
1559	Finalise Site Assessments - Site Topic Paper to Inform LP	Mon 09/08/21	Tue 30/11/21	Luke Mills	10%		suggest this is a technical doc to go with Reg 18 plan to LPLG in Jan '22
2187	Analysis of housing requirement	Tue 04/08/20	Mon 30/12/24	Stephen Miles	12%		
985	Training	Wed 30/09/20	Fri 11/10/24				
948	Ensure Team Members have appropriate and timely training following skills audit	Wed 30/09/20	Fri 11/10/24	Stephen Miles	30%		Officers receiving training on Objective and Zoom Webinar