



Monitoring Form – Voluntary Organisation Support Grant

As part of your application to the Council's Voluntary Organisation Support grant, you agreed that in the first twelve months of funding, your organisation would meet the achievements detailed below.

Part of the application process was an agreement to provide evidence in relation to what you are doing to achieve these targets. We therefore require you to complete this simple monitoring form on a quarterly basis. The sheets are to be returned to us no later than ten days after the end of the following periods:

Q1 April – June 2017

Q2 July – September 2017

Q3 October – December 2017

Q4 January – March 2018

Please demonstrate how you are achieving:-

- Recruit and train at least two additional volunteers

Objective achieved and exceeded. We have now recruited 3 new volunteers in the Uttlesford district. 2 females and 1 male who will help deliver our Hearing Aid Support Service. They are receiving top-up training at the end of January.

Please demonstrate how you are achieving:-

- Raise user numbers by 10%

After finalising our strategy to promote the service we have developed and begun to display eye-catching posters and link with local health providers and public services (Libraries etc) who can help us advertise the service. This has helped launch the newly located service in Saffron Walden, but we expect it to take a few more months for numbers to build up there.

Another press release is being circulated in Uttlesford in mid-January and we hope this will help increase numbers.

Numbers are steadily increasing and we are confident that we can achieve this figure by the end of the reporting year. We have helped 321 people in the Uttlesford District this reporting year, compared to 295 at the same point last year – this represents a 9% increase to date.

Please demonstrate how you are achieving:-

- Develop assistive equipment remote delivery and return.

We have started a monthly session at the Support 4 Sight office in George Street, Saffron Walden. This has been slow to take off for various reason (our December session was cancelled due to bad weather)

We have now purchased the appropriate equipment, and whilst the mini resource centre has been in place since the end of November at our Saffron Walden venue, due to the December session being cancelled and bad weather, this will not 'go live' till the end of January as the volunteers need to be trained in how to use the new equipment.

This mini-resource centre will enable local residents to borrow and try out the assistive technology in Saffron Walden, which has been available at our Chelmsford site for many years, with expert advice from one of our trained volunteers.

In addition, can you please supply us, by the end of May, with quarterly and yearly targets so your achievements can be monitored and reported to Councillors throughout the year. As your achievements will be monitored in a formal manner, can you please ensure you meet the reporting deadlines stated above. Failure to do this may jeopardise further funding opportunities for your organisation.

Completed by: Hearing Help Essex

Name Sophie Biebuyck

Date 03/01/2018

Position in organisation: Manager of Hearing Help Essex

Signed Sophie Biebuyck