



## Monitoring Form – Voluntary Organisation Support Grant

### Home-Start Essex in Uttlesford

Quarter 3 April - December 2017

#### Please demonstrate how you are achieving:-

Deliver volunteer recruitment and training.

Yearly target

- **One 10-session Preparation Course for new volunteers**  
Our most recent Volunteer Preparation Course finished in December 17 and was successfully completed by 10 new volunteers. A few volunteers will be attending additional sessions, which will take place in Jan 2018. We will look to match our new volunteers in early 2018. A further preparation course is currently planned to start in May 2018.
- **Two training events for existing volunteers (e.g. safeguarding, school readiness)**  
A volunteer training morning was held on the 8<sup>th</sup> May 2017, comprising of two sessions: Mental Health and Good Communications.  
Safeguarding training requirements and courses have been reviewed to ensure that our volunteers access the most relevant training. Our new volunteers, along with existing volunteers requiring a safeguarding refresher, attending our internal training session held in November. Further training sessions will be planned for 2018, as needed.
- **Two promotional events to recruit volunteers (eg newspaper articles, barracks events...)**  
We manned a promotional stall as part of the Freedom Parade Day on 24<sup>th</sup> June 2017, which was successfully accessed by many members of the public.  
We advertised our autumn Volunteer Preparation Course in a local paper, on our Facebook page, with the Uttlesford Volunteer Bureau and a selection of local organisations across the district. This resulted in 10 new volunteers coming forward for training.  
Promotional and informative articles have also appeared in; Saffron Walden Flyer (a monthly magazine), Saffron Walden Reporter and UDC's Live Well.

#### Please demonstrate how you are achieving:-

Streamline and improve our referral, communication and monitoring processes by collaboration with other schemes

Yearly target

- **New Home-Start Essex referral processes/mechanisms in place**  
A new Systems and Information Officer has been appointed centrally to lead on this area of work, alongside an Operations Manager with lead responsibility for Families.
- **Collaborative meetings**  
The newly formed Senior Management Team, representing all of Essex, meet regularly to review project milestones and monitoring, and to share learning.

- **New central monitoring processes developed**  
Our new Systems and Information Officer has responsibility for standardising and centralising all of our systems, processes and paperwork; the impact of this work so far has been highly successful. Useful data continues to be collected and improves the way in which we can evidence impact.

**Please demonstrate how you are achieving:-**

Continue to support families in Uttlesford (with the help of UDC financial aid)

Home-Start Essex in Uttlesford has supported 71 families since April 2017 via our weekly volunteer home-visiting service. Additionally, an average of 12 families per week have been supported through our Carver Barracks Drop-In Group. We currently have 32 volunteers on our books, with these numbers soon due to increase as a result of our latest Volunteer Preparation Course cohort.

Of our 71 home-visited families, 42 have taken part in a review of their needs as of Dec 17, please see the tables below:

Outcome of needs at last visit; review or end :	Solved or partially solved	Families identifying this need	Solved or partially solved
	Target	Actual	Actual
Managing children's behaviour	80%	11	91%
Involvement with children's development	80%	10	90%
Coping with own physical health	60%	8	88%
Coping with own emotional health	80%	26	92%
Isolation	80%	16	88%
Parents' self esteem	80%	9	78%
Coping with Child's physical health	80%	3	100%
Coping with children's emotional health	80%	6	100%
Managing household budget	60%	2	100%
Day-to-day running of the home	60%	9	100%
Stress caused by conflict in family	80%	4	75%
Multiple births/multiple children under 5	80%	6	100%
Use of Services	60%	0	n/a
Other			

Total Families measured		42	
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Volunteer Supervision	Every 8 weeks (whilst supporting a family)
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Completed by:

Name SOPHIE MARRIOTT

Date 05/01/18

Position in organisation OPERATIONS MANAGER WEST

Signed *S Marriott*

