



## Monitoring Form – Voluntary Organisation Support Grant

As part of your application to the Council's Voluntary Organisation Support grant, you agreed that in the first twelve months of funding, your organisation would meet the achievements detailed below.

Part of the application process was an agreement to provide evidence in relation to what you are doing to achieve these targets. We therefore require you to complete this simple monitoring form on a quarterly basis. The sheets are to be returned to us no later than ten days after the end of the following periods:

- Q1 April – June 2017
- Q2 July – September 2017
- Q3 October – December 2017
- Q4 January – March 2018

### **Please demonstrate how you are achieving:-**

Promoting volunteering as a means of enhancing health and wellbeing in the population of Uttlesford.

- advertised opportunities monthly in: local press, support for sight board, libraries, social media and sent out mail chimp emails
- lack of confidence, mental health loneliness
- attending networking events to promote our services and the benefits of volunteering
- Following the mentoring course we now have 9 accredited mentors working with a diverse range of people
- attended the Dementia Action Alliance meeting and Health & Wellbeing

### **Please demonstrate how you are achieving:-**

Encourage employee volunteering amongst local businesses and assisting in building on existing employee volunteering schemes.

- in partnership with CVSU held a second Business Exchange Forum event at Stansted Airport
- UDC Employee Volunteering Scheme has been activated and the first very successful exchange took place between & Bridge End Gardens

- Have begun the registration process with KMD Wealth Management to begin employee volunteering
- In discussion with Arecor at Chesterford Research Park
- Some large projects have been completed by Stansted airport employees who continue to be very active in sending teams of volunteers to help many charities.

**Please demonstrate how you are achieving:-**

Addressing rural isolation through promoting good neighbourliness

- Working with UDC and the Young Partnership on the Community Action Zone project. VU Volunteer Co-ordinator took part in the market research and is involved in the follow up. VU also supplied volunteers
- promoting community travel and the hospital car service
- working with CVSU to set up a gardening team and promoting shed projects
- attending and participating in Health & Wellbeing groups

**Please demonstrate how you are achieving:-**

We aim to achieve, grow and develop the above by using the financial aid.

- the office has now extended its' opening for hours, and is now open on Friday mornings
- working closely with partners Volunteer Centres Essex, CVSU, EESET, Health & Wellbeing, Children and Families, and working towards establishing new partnerships
- working with young people - Youth Service ECC and Essex youth initiative – to establish volunteering presence at Uttlesford Youth venues. Developing volunteering in schools, with National Citizen Service, DofE, Youth Clubs and Uttlesford Youth Assembly.
- placed young people into volunteering roles at Saffron Walden Community Hospital
- visiting volunteer involving organisations to engage and identify specific needs
- attended and participated in VSB, EESET, Children & Families and Heal meeting in September

In addition, can you please supply us, by the end of September, with quarterly and yearly targets so your achievements can be monitored and reported to Councillors throughout the year. As your achievements will be monitored in a formal manner, can you please ensure you meet the reporting deadlines stated above. Failure to do this may jeopardise further funding opportunities for your organisation.

Completed by:

Name Lizzie Petrie \_\_\_\_\_

Date\_\_ 05/10/2017 \_\_\_\_\_

Position in organisation\_\_ Manager \_\_\_\_\_

Signed E.J. Petrie \_\_\_\_\_