



Monitoring Form – Voluntary Organisation Support Grant

As part of your application to the Council's Voluntary Organisation Support grant, you agreed that in the first twelve months of funding, your organisation would meet the achievements detailed below.

Part of the application process was an agreement to provide evidence in relation to what you are doing to achieve these targets. We therefore require you to complete this simple monitoring form on a quarterly basis. The sheets are to be returned to us no later than ten days after the end of the following periods:

Q1 April – June 2017

Q2 July – September 2017

Q3 October – December 2017

Q4 January – March 2018

Please demonstrate how you are achieving:-

Development of a 1 year pilot scheme to create a new Development Officer Post, 18 hours part time for which CVSU will be seeking external funding and is separate to the funding requested by UDC. The anticipated overall cost for this role would be £18500.

We have now been successful in acquiring the required funding for this role in the form of a Community Builder. We are in the process of recruiting to this role and anticipate it will commence in early January 2018 at the latest. This role will primarily operate in South Uttlesford, linking into the primary care GP practices. The role will also connect with other local community organisations, identifying opportunities to support start up projects that will enable greater community connectedness, reducing social isolation and loneliness and increasing local people's awareness of the community assets that help with their self care. This role will operate five days per week.

Please demonstrate how you are achieving:-

Approach key businesses and gain their commitment to connect with the voluntary and community sector, in order to enable a Business forum two way skill and resource exchange to become established in the district.

We have in partnership with Volunteer Uttlesford developed the Uttlesford Business Exchange Forum. We held a very successful launch event on the 10th March 2017 at UDC, to which 85+ people attended.. We invited key note speakers and the audience was made up of a cross section of the local Voluntary sector and Businesses. We received very positive feedback about the aims and purpose of the Forum. We then developed a suitable website that could host the skills and resource traffic, which is now launched and is active. We also intended to hold 4 network Forum events per year, in order that local businesses and VCS Groups attend. We have held the first one of these on the 6th of July 2017 at the

Stansted Aerozone. We again were very pleased with the level of engagement. We now have some significant local business organisations as members along with a number of local Voluntary Sector groups. Already there are offers of free resources and skills registered on the new website, some of which have been taken up by the local Voluntary Sector. We have a further 2 network Forum events arranged and are conducting outreach to local businesses and Voluntary Sector organisations in order to develop the Forum further and support its sustained growth.

We are about to recruit a P/T member of staff who will support the Social Media aspects of this project. We have also been proactive in visiting a number of Dunmow businesses to explain the benefits of joining the Uttlesford Business Exchange Forum. We will be conducting similar approaches in other areas of the district in order to increase membership. We are also connecting with the Chamber of Commerce, attending the UDC Business breakfast in order to promote this initiative. Overall we are pleased with this project activity and growth to date.

Please demonstrate how you are achieving:-

Develop a scheme that can be piloted for one year, creating a post of Gardening Coordinator, linked to a team of Gardening volunteers sourced via Volunteer Uttlesford. CVSU will seek separate external funding for this 3 day a week role, with an anticipated overall initial cost of £25,000.

We have been working hard to develop this project that will support the elderly, disabled and vulnerable in Uttlesford reclaim unmanaged gardens and establish the associated role of Community Gardening Coordinator. To this point we have raised £8500 towards our total and are continuing to explore and apply for other funding opportunities. The aims and purpose of the project have been very well received locally as it is so crosscutting in supporting the identified areas of need it provides for: Such as Health & Wellbeing, Crime prevention/reduction, as well as reducing isolation and loneliness. We intend to involve Volunteer Uttlesford in relation to resourcing the need for volunteers and have agreed a position with them, as well as the OPCC office in regards to using Restorative Justice Volunteer teams. We ultimately would also want to recruit local community volunteers to support the ongoing care of these gardens. We have now developed a logo and a name for the project 'Green Matters'. We will keep you posted as to further developments. We have continued to work hard to raise funds so that this project could start, we are now at the point that if the funds we have submitted bids for are successful we will have £20500, I am quietly optimistic that these applications will be successful. At this point we would be able to commence this much needed project.

In addition, can you please supply us, by the end of May, with quarterly and yearly targets so your achievements can be monitored and reported to Councillors throughout the year. As your achievements will be monitored in a formal manner, can you please ensure you meet the reporting deadlines stated above. Failure to do this may jeopardise further funding opportunities for your organisation.

Completed by:

Name: Clive Emmett _____

Date: 24th October 2017 _____

Position in organisation: Chief Officer _____

Signed : Clive Emmett _____